

## Auburn Vocational School District BOARD OF EDUCATION Minutes of November 4, 2021

The November 4, 2021 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

Upon roll call, the following members were present:

|             |              |              |
|-------------|--------------|--------------|
| Mrs. Brush  | Mr. Kent     | Mr. Walter   |
| Dr. Culotta | Mr. Klima    | Mrs. Wheeler |
| Mr. Fazekas | Mr. Stefanko |              |

Absent: Mr. Cahill, Mr. Miller, and Mr. Paterniti

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

### **159-21 Approve Agenda**

A motion was made by Mr. Kent and seconded by Mr. Klima to approve the November 4, 2021 agenda.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

### **160-21 Approve Minutes**

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the minutes of the October 5, 2021 Regular Board Meeting minutes.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

### **161-21 Executive Session**

A motion was made by Mr. Kent and seconded by Mr. Stefanko to recess into executive session at 6:33 p.m. for the following purpose, in no particular order:

- 1.) Conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending and imminent court action

2.) Considering the employment, dismissal, and/or discipline of a public employee and/or the investigation of charges and/or complaints against a public employee. Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent,  
Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**Return to public session at 6:54 p.m.**

**Public Participation – None**

**Administrative Report**

- December 7<sup>th</sup> Board Dinner

**Facilities Report**

- Gutters/Downspouts
- Phones
- First Responder Building

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2021 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (Attachment Item #10)

**No Action Required.**

**162-21 Approve Five-Year Forecast**

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the FY2022-2026 Five-Year Forecast. The forecast and assumptions were sent to the Board electronically and they are believed to represent the most probable scenario for the forecast period. Raises have not been assumed but steps and educational advancement

continue to be estimated. Foundation funding has been projected based on the current state aid estimates provided by the Department of Education and the Office of Budget and Management for FY 2021-2022. (Attachment Item #11)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent,  
Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**163-21 Approve Donations**

A motion was made by Dr. Culotta and seconded by Mrs. Wheeler to approve the following donations:

- A Monetary donation of \$200.00 from Concord Garden Club of Concord, Ohio. This donation is to support the Plant, Turf, and Landscape Management program.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent,  
Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**164-21 Human Resources**

A motion was made by Mrs. Wheeler and seconded by Mr. Klima to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent,  
Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**165-21 Resolution to Abolish (.5) Career Development Position – Reduction in Staff**

A motion was made by Mrs. Brush and seconded by Dr. Culotta to approve the abolish & suspend the following teaching position, Career Development position by .5 effective November 15, 2021. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent,  
Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**166-21 Create Employment Position for Full Time Career Development & Exploration Position**

A motion was made by Mr. Kent and seconded by Mr. Klima that the Board of Education approve to post/hire a fulltime 1.0 Career Development & Exploration position.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**167-21 Approve Seasonal Snow Removal Quote**

A motion was made by Mr. Klima and seconded by Mrs. Brush to approve the following seasonal snow removal quote from Lake County Landscape & Supply, Inc. of Grand River, Ohio at the amount of \$16,900.00 for the snow removal and salting of Auburn Career Center parking lots for the 2021-2022 school year. We have received three quotes; the other quotes are from S.A.M Landscaping of Ohio; Exscape Designs of Novelty, Ohio. (Attachment Item #16)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**168-21 Approve Textbook for Production Welding Technology Program**

A motion was made by Mrs. Wheeler and seconded by Mrs. Brush to approve the following textbook and online homework platform for the production welding technology program.

Textbook:

Brumbach, Michael E., and Jeffrey A. Clade. *Industrial Maintenance*. Delmar, 2020.

*MindTap Electrical for Industrial Maintenance* .

<https://www.chegg.com/etextbooks/mindtap-electrical-for-industrial-maintenance-2nd-edition-9781337912792-1337912794>.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**169-21 Approve Certification of Standards Governing Types of Foods and Beverage Sold on School Premises for the 2021-2022 SY.**

A motion was made by Mr. Kent and seconded by Mr. Klima to the certification the state of Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on school premises and report compliance annually to the Ohio Department of Education.

Auburn Career Center is compliant with regulations for all snack food sold by adhering to the USDA Smart Snacks at school and Ohio's food and beverage standards sold as outlined in SB 210 (whichever is stricter).

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**170-21 Approve Revisions of the American Recovery Act/Health and Local Safety Plan**

A motion was made by Mrs. Wheeler and seconded by Dr. Culotta to approve revisions of the American Recovery Act/Health and Local Safety Plan. (Attachment Item #19)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**171-21 Approve Consent Agenda**

A motion was made by Mr. Kent and seconded by Mr. Klima to approve items 20a – 20b as a consent agenda.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**172-21 Contract/Affiliation Agreement**

A motion was made by Mrs. Brush and seconded by Mr. Fazekas to approve the following contract and/or affiliation agreement:

a. *Business Partnership Affiliation Agreements*

Active Power Cars/Arden Cars  
Debord's One Hour Heating & Air Conditioning  
Edwards Plumbing, Heating & Cooling Inc.  
Kuhnie Brothers, Inc.  
Way's Custom Welding and Fabrication

b. *Addendum to the School District Service Agreement with ESC of the Western Reserve*

Agreement between Euclid City School District Board of Education and Auburn Career Center from July 1, 2022 through June 30, 2023.  
(Attachment Item #20B)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent,  
Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler


**Nays:** None  
Mr. Walter declared the motion passed

**173-21 Adjourn**

A motion was made by Dr. Culotta and seconded by Mr. Klima to adjourn the meeting at 7:14 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mr. Fazekas, Mr. Kent,  
Mr. Klima, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Board President

**Auburn  
Career Center**



*Attachment Item #10*

*Render Financial Reports*

**Auburn Career Center**  
**Bank Reconciliation**  
**September 30, 2021**

|   |                         |
|---|-------------------------|
| Dollar Bank - Main Depository               | \$ 9,057,877.58         |
| Huntington                                  | \$ 59,249.48            |
| O/S checks - a/p                            | \$ (180,944.32)         |
| O/S checks - p/r                            | \$ (192.81)             |
| Payroll Accum (O/S)-Checks NI               | \$ (320.79)             |
| Petty Cash                                  | \$ 400.00               |
| Change Funds                                | \$ 137.00               |
| Net Operating Check + Cash                  | <u>8,936,206.14</u>     |
| Health Care Deductible Pool - Dollar        | \$ 26,799.12            |
| Flexible Spending Account - Dollar          | \$ 6,162.36             |
| Star Ohio                                   | \$ 107,572.06           |
| <b>Net Available Cash</b>                   | <b>\$ 9,076,739.68</b>  |
| <b>Investments:</b>                         |                         |
| Wells Fargo Financial                       | \$ 2,493,000.15         |
| <b>Total Investments</b>                    | <b>\$ 2,493,000.15</b>  |
| <b>Balance per bank</b>                     | <b>\$ 11,569,739.83</b> |
| <b>Balance per books</b>                    | <b>\$ 11,569,078.97</b> |
| <b>+/- FSA Monthly Deduction Adjustment</b> | <b>\$ 660.86</b>        |
|   | <b>\$ 0.00</b>          |

**Investments Report**

| Institution | Amount          |
|-------------|-----------------|
| Wells Fargo | \$ 2,493,000.15 |



## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number             | Check Number | Type                    | Default Payment Type | Date     | Name  | Vendor # | Status     | Reconcile Date | Void Date | Amount    |
|------------------------------|--------------|-------------------------|----------------------|----------|---|----------|------------|----------------|-----------|-----------|
| <b>Type:</b>                 |              | <b>ACCOUNTS_PAYABLE</b> |                      |          |   |          |            |                |           |           |
| <b>Default Payment Type:</b> | <b>Check</b> |                         |                      |          |   |          |            |                |           |           |
| 28621                        | 55301        | ACCOUNTS_PA             | YABLE                | 9/2/2021 | OHIO PEACE OFFICER                                    | 41679    | RECONCILED | 9/9/2021       |           | \$ 125.00 |
| 28629                        | 55302        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | MANUFACTURING SKILL STANDARDS PREMIER PAINT           | 40085    | RECONCILED | 9/20/2021      |           | 735.00    |
| 28628                        | 55303        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | LORAIN CTY COMMUNITY COLLEGE PAINTERS SUPPLY          | 1141     | RECONCILED | 9/15/2021      |           | 2,402.64  |
| 28668                        | 55304        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | GAZETTE NEWSPAPERS PLATINUM EDUCATIONAL GROUP         | 13647    | RECONCILED | 9/16/2021      |           | 400.00    |
| 28646                        | 55305        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | GRAINGER  | 42143    | RECONCILED | 9/14/2021      |           | 4,612.20  |
| 28636                        | 55306        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | COMPUTER AIDED TECHNOLOGY GORDON FOOD SERVICE         | 11455    | RECONCILED | 9/13/2021      |           | 160.00    |
| 28653                        | 55307        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | SMOCKER BY BEXAR MFG CO NEW DAIRY OPCO,               | 13338    | RECONCILED | 9/14/2021      |           | 5,230.00  |
| 28637                        | 55308        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | HARTMAN PUBLISHING, INC.                              | 466      | RECONCILED | 9/13/2021      |           | 1,847.23  |
| 28666                        | 55309        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | OHIO NURSERY AND LANDSCAPING                          | 42322    | RECONCILED | 9/15/2021      |           | 2,400.00  |
| 28659                        | 55310        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | MARTY'S CLASSIC MACHINERY INC.                        | 8479     | RECONCILED | 9/13/2021      |           | 2,426.56  |
| 28648                        | 55311        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | LANDSCAPING   | 40974    | RECONCILED | 9/15/2021      |           | 107.25    |
| 28624                        | 55312        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | NEW DAIRY OPCO,                                       | 42186    | RECONCILED | 9/13/2021      |           | 838.50    |
| 28626                        | 55313        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | HARTMAN PUBLISHING, INC.                              | 12899    | RECONCILED | 9/15/2021      |           | 1,401.47  |
| 28658                        | 55314        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | OHIO NURSERY AND LANDSCAPING                          | 10357    | RECONCILED | 9/16/2021      |           | 1,440.00  |
| 28649                        | 55315        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | MARTY'S CLASSIC MACHINERY INC.                        | 41799    | RECONCILED | 9/13/2021      |           | 670.00    |
| 28633                        | 55316        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | VERIZON WIRELESS                                      | 41745    | RECONCILED | 9/16/2021      |           | 134.38    |
| 28641                        | 55317        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | BUNZL DISTRIBUTION MIDCENTRAL RIVERSIDE LOCAL SCHOOLS | 7024     | RECONCILED | 9/13/2021      |           | 261.48    |
| 28671                        | 55318        | ACCOUNTS_PA             | YABLE                | 9/9/2021 | RECONCILED  | 214      | RECONCILED | 9/14/2021      |           | 1,500.00  |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type                   | Default Payment Type | Date     | Name                           | Vendor # | Status     | Reconcile Date | Void Date | Amount     |
|------------------|--------------|------------------------|----------------------|----------|--------------------------------|----------|------------|----------------|-----------|------------|
| 28680            | 55319        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | LOWES COMPANIES, INC.          | 11038    | RECONCILED | 9/13/2021      |           | \$ 585.71  |
| 28645            | 55320        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | ILLUMINATING COMPANY           | 925      | RECONCILED | 9/10/2021      |           | 19,540.41  |
| 28631            | 55321        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | AT&T                           | 171      | RECONCILED | 9/14/2021      |           | 954.99     |
| 28679            | 55322        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | TIME WARNER CABLE - NORTHEAST  | 13042    | RECONCILED | 9/16/2021      |           | 77.17      |
| 28664            | 55323        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | JOHN D. PREUER & ASSOCIATES    | 7053     | RECONCILED | 9/13/2021      |           | 4,117.41   |
| 28661            | 55324        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | AGM ENERGY SERVICES LLC        | 41355    | RECONCILED | 9/16/2021      |           | 31,448.40  |
| 28667            | 55325        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | RONYAK PAVING, INC             | 11586    | RECONCILED | 9/14/2021      |           | 312,204.81 |
| 28634            | 55326        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | MCGOWAN & MARKKLING CO., L.P.A | 12253    | RECONCILED | 9/13/2021      |           | 7,831.50   |
| 28655            | 55327        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | EDUTECH GROUP LLC              | 42335    | RECONCILED | 9/16/2021      |           | 32,500.00  |
| 28660            | 55328        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | MILLSTONE MANAGEMENT GROUP INC | 42351    | RECONCILED | 9/13/2021      |           | 149,667.24 |
| 28675            | 55329        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | KENNEDY INSURANCE AGENCY       | 42343    | RECONCILED | 9/13/2021      |           | 4,288.00   |
| 28640            | 55330        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | DOMINION ENERGY OHIO           | 4003     | RECONCILED | 9/15/2021      |           | 681.95     |
| 28677            | 55331        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | CHARDON OIL CO.                | 8287     | RECONCILED | 9/10/2021      |           | 360.25     |
| 28654            | 55332        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | ELECTRONIX EXPRESS             | 7251     | RECONCILED | 9/23/2021      |           | 910.10     |
| 28643            | 55333        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | CINTAS CORPORATION             | 532      | RECONCILED | 9/13/2021      |           | 199.60     |
| 28673            | 55334        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | TRANE US, INC                  | 12472    | RECONCILED | 9/13/2021      |           | 454.87     |
| 28672            | 55335        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | OASBO, INC.                    | 8216     | VOID       |                | 9/30/2021 | 195.00     |
| 28651            | 55336        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | NEOLA, INC.                    | 11092    | RECONCILED | 9/14/2021      |           | 750.00     |
| 28678            | 55337        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | KURTZ BROS., INC               | 8980     | RECONCILED | 9/15/2021      |           | 758.75     |
| 28647            | 55338        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | LEAF                           | 1519     | RECONCILED | 9/17/2021      |           | 1,250.00   |
| 28657            | 55339        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | JONES & BARLETT LEARNING, LLC  | 10442    | RECONCILED | 9/14/2021      |           | 1,476.17   |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type                   | Default Payment Type | Date     | Name                           | Vendor # | Status     | Reconcile Date | Void Date | Amount      |
|------------------|--------------|------------------------|----------------------|----------|--------------------------------|----------|------------|----------------|-----------|-------------|
| 28642            | 55340        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | LINCOLN ELECTRIC CO.           | 984      | RECONCILED | 9/13/2021      |           | \$ 2,998.52 |
| 28662            | 55341        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | BENCO DENTAL CO                | 41892    | RECONCILED | 9/14/2021      |           | 353.69      |
| 28676            | 55342        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | AG PRO OHIO LLC                | 42251    | RECONCILED | 9/16/2021      |           | 103.65      |
| 28652            | 55343        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | ELBER SUPPLY                   | 41457    | RECONCILED | 9/13/2021      |           | 879.00      |
| 28635            | 55344        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | STATE CLEANING SOLUTIONS       | 12272    | RECONCILED | 9/14/2021      |           | 138.28      |
| 28665            | 55345        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | ACTIVE PLUMBING SUPPLY CO.     | 304      | RECONCILED | 9/10/2021      |           | 143.24      |
| 28632            | 55346        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | ADVANCED GAS & WELDING         | 13407    | RECONCILED | 9/10/2021      |           | 1,269.75    |
| 28638            | 55347        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | FUTURE IMAGE PROMOTIONS        | 41176    | RECONCILED | 9/10/2021      |           | 10,946.00   |
| 28625            | 55348        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | MSC INDUSTRIAL SUPPLY CO. INC. | 7489     | RECONCILED | 9/10/2021      |           | 739.93      |
| 28656            | 55349        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | SHOP SUPPLY & TOOL CO. INC.    | 7258     | RECONCILED | 9/10/2021      |           | 949.00      |
| 28663            | 55350        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | SIEVERS SECURITY SYSTEMS INC   | 1931     | RECONCILED | 9/10/2021      |           | 6,614.40    |
| 28674            | 55351        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | FA SOLUTIONS LLC               | 41342    | RECONCILED | 9/10/2021      |           | 2,007.70    |
| 28670            | 55352        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | OHIO SCHOOLS COUNCIL           | 812      | RECONCILED | 9/10/2021      |           | 3,673.00    |
| 28650            | 55353        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | VIVANI FAMILY LIMITED          | 11774    | RECONCILED | 9/10/2021      |           | 2,029.93    |
| 28623            | 55354        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | R.E. MICHEL COMPANY INC        | 12295    | RECONCILED | 9/10/2021      |           | 6,498.46    |
| 28644            | 55355        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | EXSCAPE DESIGNS, LLC           | 41963    | RECONCILED | 9/10/2021      |           | 1,030.54    |
| 28630            | 55356        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | JOHNSTONE SUPPLY               | 13078    | RECONCILED | 9/10/2021      |           | 8,504.92    |
| 28669            | 55357        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | ANDREW KELNER                  | 42347    | RECONCILED | 9/10/2021      |           | 102.83      |
| 28639            | 55358        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | MICHELLE RODEWALD              | 11544    | RECONCILED | 9/10/2021      |           | 19.00       |
| 28622            | 55359        | ACACCOUNTS_PA<br>YABLE | Check                | 9/9/2021 | BRIAN BONTEMPO                 | 41373    | RECONCILED | 9/10/2021      |           | 204.73      |
| 28627            | 55360        | ACACCOUNTS_PA          | Check                | 9/9/2021 | CORY HUTTER                    | 42337    | RECONCILED | 9/10/2021      |           | 385.74      |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type                   | Default Payment Type | Date      | Name                              | Vendor # | Status      | Reconcile Date | Void Date | Amount      |
|------------------|--------------|------------------------|----------------------|-----------|-----------------------------------|----------|-------------|----------------|-----------|-------------|
| 28718            | 55361        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | SPEED-METALS                      | 1679     | RECONCILED  | 9/20/2021      |           | \$ 1,670.00 |
| 28735            | 55362        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | PLATINUM EDUCATIONAL GROUP        | 13338    | RECONCILED  | 9/22/2021      |           | 1,106.00    |
| 28694            | 55363        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | TOTAL QUALITY TESTING INC         | 40323    | RECONCILED  | 9/23/2021      |           | 1,020.00    |
| 28746            | 55364        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | MARIANNA                          | 541      | RECONCILED  | 9/20/2021      |           | 3,201.00    |
| 28695            | 55365        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | IDENTITSYS, INC.                  | 10770    | RECONCILED  | 9/20/2021      |           | 1,160.78    |
| 28700            | 55366        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | iVideo Technologies               | 40947    | RECONCILED  | 9/24/2021      |           | 6,993.76    |
| 28727            | 55367        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | BALL HORTICULTURE CO.             | 11318    | RECONCILED  | 9/24/2021      |           | 3,124.24    |
| 28740            | 55368        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | PENNCARE                          | 8957     | RECONCILED  | 9/21/2021      |           | 950.00      |
| 28755            | 55369        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | SCREENVISION DIRECT               | 40250    | RECONCILED  | 9/23/2021      |           | 192.31      |
| 28689            | 55370        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | L & R ASPHALT                     | 41381    | RECONCILED  | 9/20/2021      |           | 13,050.00   |
| 28731            | 55371        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | WELLS FARGO FINANCIAL LEASING ABM | 40583    | RECONCILED  | 9/20/2021      |           | 4,199.00    |
| 28684            | 55372        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | VISIBLE BODY                      | 42305    | RECONCILED  | 9/20/2021      |           | 17,142.84   |
| 28747            | 55373        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | APPLIED EDUCATIONAL SYSTEMS       | 41977    | OUTSTANDING |                |           | 999.80      |
| 28686            | 55374        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | A.M. LEONARD INC                  | 40782    | RECONCILED  | 9/17/2021      |           | 6,105.00    |
| 28719            | 55375        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | MANUFACTURING SKILL STANDARDS     | 1406     | RECONCILED  | 9/20/2021      |           | 496.35      |
| 28715            | 55376        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | CAREERSAFE                        | 40085    | OUTSTANDING |                |           | 45.00       |
| 28728            | 55377        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | NICHOLS PAPER & SUPPLY, CO        | 12972    | RECONCILED  | 9/21/2021      |           | 1,000.00    |
| 28724            | 55378        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | IST OHIO INV                      | 41932    | RECONCILED  | 9/20/2021      |           | 1,457.09    |
| 28692            | 55379        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 | LINCOLN ELECTRIC CO.              | 42300    | RECONCILED  | 9/22/2021      |           | 1,006.00    |
| 28690            | 55380        | YABLE<br>ACACCOUNTS_PA | Check                | 9/16/2021 |                                   | 984      | RECONCILED  | 9/20/2021      |           | 2,314.53    |

## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

| Reference Number | Check Number | Type                   | Default Payment Type | Date      | Name                                 | Vendor # | Status      | Reconcile Date | Void Date | Amount    |
|------------------|--------------|------------------------|----------------------|-----------|--------------------------------------|----------|-------------|----------------|-----------|-----------|
| 28691            | 55381        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | STATE<br>CLEANING<br>SOLUTIONS       | 12272    | RECONCILED  | 9/22/2021      |           | \$ 206.79 |
| 28738            | 55382        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | LORAIN CTY<br>COMMUNITY<br>COLLEGE   | 13647    | RECONCILED  | 9/30/2021      |           | 11.75     |
| 28712            | 55383        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | NEW DAIRY<br>OPCO,                   | 42186    | RECONCILED  | 9/20/2021      |           | 434.50    |
| 28716            | 55384        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | HERSHEY<br>CREAMERY                  | 41725    | RECONCILED  | 9/23/2021      |           | 102.72    |
| 28704            | 55385        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | AT&T                                 | 171      | RECONCILED  | 9/21/2021      |           | 514.21    |
| 28687            | 55386        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | PLATTENBURG<br>AND ASSOC.,<br>INC.   | 40994    | RECONCILED  | 9/21/2021      |           | 1,850.00  |
| 28705            | 55387        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | OHIO DEPT OF<br>AGRICULTURE          | 11994    | RECONCILED  | 9/24/2021      |           | 35.00     |
| 28753            | 55388        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | HHS BAND<br>BOOSTERS                 | 41386    | VOID        |                | 9/30/2021 | 1,000.00  |
| 28699            | 55389        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | SPRINT                               | 41733    | RECONCILED  | 9/20/2021      |           | 335.26    |
| 28710            | 55390        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | FIRST<br>COMMUNICATI<br>ONS LLC      | 10610    | RECONCILED  | 9/20/2021      |           | 109.38    |
| 28717            | 55391        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | WEX BANK                             | 41338    | RECONCILED  | 9/24/2021      |           | 388.26    |
| 28748            | 55392        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | O'REILLY<br>AUTOMOTIVE,<br>INC       | 40813    | RECONCILED  | 9/27/2021      |           | 315.83    |
| 28720            | 55393        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | LAKE COUNTY<br>SHERIFF'S<br>OFFICE   | 11385    | RECONCILED  | 9/30/2021      |           | 42,272.50 |
| 28702            | 55394        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | BRANDI<br>HOLLAND                    | 12270    | RECONCILED  | 9/21/2021      |           | 50.00     |
| 28754            | 55395        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | BENCO<br>DENTAL CO                   | 41892    | RECONCILED  | 9/20/2021      |           | 25.19     |
| 28734            | 55396        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | AMERICAN<br>TECHNICAL<br>EDUCATION   | 41911    | OUTSTANDING |                |           | 100.00    |
| 28697            | 55397        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | SYSCO FOOD<br>SERVICES OF<br>ANTHONY | 8412     | RECONCILED  | 9/21/2021      |           | 2,266.12  |
| 28723            | 55398        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | KUKWA IV<br>JACK                     | 42084    | OUTSTANDING |                |           | 1,000.00  |
| 28729            | 55399        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | SCHNEIDER                            | 42354    | RECONCILED  | 9/21/2021      |           | 1,000.00  |
| 28714            | 55400        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | FIRE-SAFETY<br>SERVICE, INC.         | 40316    | OUTSTANDING |                |           | 7,363.96  |
| 28743            | 55401        | ACACCOUNTS_PA<br>YABLE | Check                | 9/16/2021 | MCMMASTER-<br>CARR SUPPLY            | 10826    | RECONCILED  | 9/20/2021      |           | 959.76    |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type        | Default Payment Type | Date      | Name                                   | Vendor # | Status      | Reconcile Date | Void Date | Amount    |
|------------------|--------------|-------------|----------------------|-----------|--|----------|-------------|----------------|-----------|-----------|
| 28730            | 55402        | ACCOUNTS_PA | Check                | 9/16/2021 | CO.<br>CITY OF<br>PVILLE UTIL.         | 215      | RECONCILED  | 9/21/2021      |           | \$ 669.77 |
| 28713            | 55403        | ACCOUNTS_PA | Check                | 9/16/2021 | CLEVELAND<br>PLUMBING<br>SUPPLY CO     | 7888     | RECONCILED  | 9/20/2021      |           | 365.00    |
| 28696            | 55404        | ACCOUNTS_PA | Check                | 9/16/2021 | GORDON FOOD<br>SERVICE                 | 8479     | RECONCILED  | 9/20/2021      |           | 1,982.35  |
| 28711            | 55405        | ACCOUNTS_PA | Check                | 9/16/2021 | GRAINGER                               | 466      | RECONCILED  | 9/20/2021      |           | 1,341.80  |
| 28732            | 55406        | ACCOUNTS_PA | Check                | 9/16/2021 | KINZUA<br>ENVIRONMENT<br>AL INC        | 4035     | RECONCILED  | 9/20/2021      |           | 168.43    |
| 28749            | 55407        | ACCOUNTS_PA | Check                | 9/16/2021 | BUNZL<br>DISTRIBUTION<br>MIDCENTRAL    | 7024     | RECONCILED  | 9/20/2021      |           | 245.41    |
| 28703            | 55408        | ACCOUNTS_PA | Check                | 9/16/2021 | LAKE COUNTY<br>DEPARTMENT              | 1435     | RECONCILED  | 9/20/2021      |           | 774.00    |
| 28722            | 55409        | ACCOUNTS_PA | Check                | 9/16/2021 | SHERWIN<br>WILLIAMS                    | 334      | RECONCILED  | 9/21/2021      |           | 94.98     |
| 28752            | 55410        | ACCOUNTS_PA | Check                | 9/16/2021 | NOC COG ONE<br>STOP                    | 40653    | RECONCILED  | 9/22/2021      |           | 345.32    |
| 28688            | 55411        | ACCOUNTS_PA | Check                | 9/16/2021 | CENGAGE<br>LEARNING                    | 10328    | RECONCILED  | 9/21/2021      |           | 1,372.11  |
| 28683            | 55412        | ACCOUNTS_PA | Check                | 9/16/2021 | DODD CAMERA                            | 10060    | OUTSTANDING |                |           | 1,723.50  |
| 28741            | 55413        | ACCOUNTS_PA | Check                | 9/16/2021 | TRANE US, INC                          | 12472    | RECONCILED  | 9/30/2021      |           | 508.00    |
| 28739            | 55414        | ACCOUNTS_PA | Check                | 9/16/2021 | MAJOR WASTE<br>DISPOSAL                | 570      | RECONCILED  | 9/30/2021      |           | 80.00     |
| 28721            | 55415        | ACCOUNTS_PA | Check                | 9/16/2021 | CINTAS<br>CORPORATION                  | 532      | RECONCILED  | 9/21/2021      |           | 99.80     |
| 28725            | 55416        | ACCOUNTS_PA | Check                | 9/16/2021 | WASTE<br>MANAGEMENT                    | 734      | RECONCILED  | 9/23/2021      |           | 356.42    |
| 28745            | 55417        | ACCOUNTS_PA | Check                | 9/16/2021 | OF OHIO<br>UNITED<br>PARCEL<br>SERVICE | 2108     | RECONCILED  | 9/20/2021      |           | 19.34     |
| 28737            | 55418        | ACCOUNTS_PA | Check                | 9/16/2021 | AT&T                                   | 41770    | RECONCILED  | 9/21/2021      |           | 178.94    |
| 28736            | 55419        | ACCOUNTS_PA | Check                | 9/16/2021 | CHILDCARE<br>TRAINING<br>OHIO          | 42350    | OUTSTANDING |                |           | 540.00    |
| 28709            | 55420        | ACCOUNTS_PA | Check                | 9/16/2021 | GENERAL PEST<br>CONTROL CO.            | 11210    | RECONCILED  | 9/24/2021      |           | 204.75    |
| 28750            | 55421        | ACCOUNTS_PA | Check                | 9/16/2021 | GENE PTACHEK<br>& SON                  | 640      | RECONCILED  | 9/21/2021      |           | 692.75    |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type                | Default Payment Type | Date      | Name                                      | Vendor # | Status      | Reconcile Date | Void Date | Amount      |
|------------------|--------------|---------------------|----------------------|-----------|---|----------|-------------|----------------|-----------|-------------|
| 28698            | 55422        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | FA SOLUTIONS LLC                          | 41342    | RECONCILED  | 9/17/2021      |           | \$ 2,007.70 |
| 28708            | 55423        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | CHAGRIN VALLEY AUTO PARTS                 | 240      | RECONCILED  | 9/17/2021      |           | 33.99       |
| 28744            | 55424        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | ACTIVE PLUMBING SUPPLY CO. META SOLUTIONS | 304      | RECONCILED  | 9/17/2021      |           | 129.76      |
| 28742            | 55425        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | NATIONAL HEALTHCARE R ASSOC.              | 13523    | RECONCILED  | 9/17/2021      |           | 1,000.00    |
| 28751            | 55426        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | NCS PEARSON, INC                          | 11819    | RECONCILED  | 9/17/2021      |           | 1,036.00    |
| 28701            | 55427        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | OHIO SCHOOLS COUNCIL                      | 12139    | RECONCILED  | 9/17/2021      |           | 4,117.00    |
| 28726            | 55428        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | LBL PRINTING                              | 812      | RECONCILED  | 9/17/2021      |           | 3,673.00    |
| 28733            | 55429        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | SHETLER OFFICE SOLUTIONS                  | 13500    | RECONCILED  | 9/17/2021      |           | 2,465.56    |
| 28693            | 55430        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | MSC INDUSTRIAL SUPPLY CO. INC.            | 41656    | RECONCILED  | 9/17/2021      |           | 933.65      |
| 28707            | 55431        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | ELSEVIER                                  | 7489     | RECONCILED  | 9/17/2021      |           | 1,119.56    |
| 28685            | 55432        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | TESTOUT                                   | 11447    | RECONCILED  | 9/17/2021      |           | 9,629.57    |
| 28706            | 55433        | ACACCOUNTS_PA YABLE | Check                | 9/16/2021 | TESTOUT                                   | 11186    | VOID        |                | 9/30/2021 | 5,747.50    |
| 28770            | 55440        | ACACCOUNTS_PA YABLE | Check                | 9/24/2021 | ULINE                                     | 12731    | RECONCILED  | 9/27/2021      |           | 783.67      |
| 28769            | 55441        | ACACCOUNTS_PA YABLE | Check                | 9/24/2021 | COLLISION SERVICES INC                    | 41456    | OUTSTANDING |                |           | 1,025.03    |
| 28771            | 55442        | ACACCOUNTS_PA YABLE | Check                | 9/24/2021 | A.M. LEONARD INC                          | 1406     | RECONCILED  | 9/27/2021      |           | 114.68      |
| 28812            | 55443        | ACACCOUNTS_PA YABLE | Check                | 9/30/2021 | HHS BAND BOOSTERS                         | 41386    | OUTSTANDING |                |           | 1,000.00    |
| 28778            | 55444        | ACACCOUNTS_PA YABLE | Check                | 9/30/2021 | TESTOUT                                   | 11186    | OUTSTANDING |                |           | 5,747.50    |
| 28799            | 55445        | ACACCOUNTS_PA YABLE | Check                | 9/30/2021 | SCREENVISION DIRECT                       | 40250    | OUTSTANDING |                |           | 432.00      |
| 28773            | 55446        | ACACCOUNTS_PA YABLE | Check                | 9/30/2021 | CENGAGE LEARNING                          | 10328    | OUTSTANDING |                |           | 4,576.52    |
| 28793            | 55447        | ACACCOUNTS_PA YABLE | Check                | 9/30/2021 | ROLL OFF INC.                             | 11290    | OUTSTANDING |                |           | 410.00      |
| 28813            | 55448        | ACACCOUNTS_PA YABLE | Check                | 9/30/2021 | DISPLAYS4SAL E                            | 42133    | OUTSTANDING |                |           | 422.69      |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type        | Default Payment Type | Date      | Name                                   | Vendor # | Status      | Reconcile Date | Void Date | Amount    |
|------------------|--------------|-------------|----------------------|-----------|--|----------|-------------|----------------|-----------|-----------|
| 28805            | 55449        | ACCOUNTS_PA | Check                | 9/30/2021 | 21C ADVERTISING                        | 414      | OUTSTANDING |                |           | \$ 700.00 |
| 28803            | 55450        | ACCOUNTS_PA | Check                | 9/30/2021 | TECHSOURCE TOOLS INC                   | 41380    | OUTSTANDING |                |           | 4,746.24  |
| 28801            | 55451        | ACCOUNTS_PA | Check                | 9/30/2021 | SPEED-METALS                           | 1679     | OUTSTANDING |                |           | 1,640.00  |
| 28820            | 55452        | ACCOUNTS_PA | Check                | 9/30/2021 | REFUSE EQUIPMENT AND TRACK             | 41712    | OUTSTANDING |                |           | 476.70    |
| 28811            | 55453        | ACCOUNTS_PA | Check                | 9/30/2021 | ACEWARE SYSTEMS, INC.                  | 40106    | OUTSTANDING |                |           | 6,012.80  |
| 28792            | 55454        | ACCOUNTS_PA | Check                | 9/30/2021 | PLATTENBURG AND ASSOC., INC.           | 40994    | OUTSTANDING |                |           | 2,100.00  |
| 28808            | 55455        | ACCOUNTS_PA | Check                | 9/30/2021 | RAYMOND BUILDERS SUPPLY                | 8527     | OUTSTANDING |                |           | 574.44    |
| 28818            | 55456        | ACCOUNTS_PA | Check                | 9/30/2021 | WELLS FARGO FINANCIAL LEASING          | 40583    | OUTSTANDING |                |           | 917.21    |
| 28807            | 55457        | ACCOUNTS_PA | Check                | 9/30/2021 | HPS, LLC                               | 41409    | OUTSTANDING |                |           | 760.00    |
| 28784            | 55458        | ACCOUNTS_PA | Check                | 9/30/2021 | OH ASSOC. OF SECONDARY SCHOOL MARIANNA | 7083     | OUTSTANDING |                |           | 1,180.00  |
| 28795            | 55459        | ACCOUNTS_PA | Check                | 9/30/2021 | CINTAS CORPORATION                     | 541      | OUTSTANDING |                |           | 309.67    |
| 28794            | 55460        | ACCOUNTS_PA | Check                | 9/30/2021 | NICHOLS PAPER & SUPPLY, CO             | 532      | OUTSTANDING |                |           | 102.13    |
| 28800            | 55461        | ACCOUNTS_PA | Check                | 9/30/2021 | LINCOLN ELECTRIC CO.                   | 41932    | OUTSTANDING |                |           | 1,539.35  |
| 28791            | 55462        | ACCOUNTS_PA | Check                | 9/30/2021 | JOHN D. PREUER & ASSOCIATES            | 984      | OUTSTANDING |                |           | 447.08    |
| 28809            | 55463        | ACCOUNTS_PA | Check                | 9/30/2021 | GATEWAY PRODUCTS RECYCLING INC         | 7053     | OUTSTANDING |                |           | 2,018.75  |
| 28798            | 55464        | ACCOUNTS_PA | Check                | 9/30/2021 | GAZETTE NEWSPAPERS                     | 42362    | OUTSTANDING |                |           | 143.00    |
| 28776            | 55465        | ACCOUNTS_PA | Check                | 9/30/2021 | JONES & BARLETT                        | 11455    | OUTSTANDING |                |           | 25.00     |
| 28814            | 55466        | ACCOUNTS_PA | Check                | 9/30/2021 | LEARNING, LLC                          | 10442    | OUTSTANDING |                |           | 1,326.17  |
| 28775            | 55467        | ACCOUNTS_PA | Check                | 9/30/2021 | PACIFIC ONESOURCE INC                  | 41552    | OUTSTANDING |                |           | 59,741.00 |



## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

| Reference Number | Check Number | Type                 | Default Payment Type | Date      | Name  | Vendor # | Status      | Reconcile Date | Void Date | Amount      |
|------------------|--------------|----------------------|----------------------|-----------|---|----------|-------------|----------------|-----------|-------------|
| 28781            | 55468        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | FIRE SAFETY SERVICE, INC.                   | 40316    | OUTSTANDING |                |           | \$ 1,072.00 |
| 28787            | 55469        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | HCI/BUCKEYE EDUCATIONAL SYSTEMS             | 41917    | OUTSTANDING |                |           | 3,140.00    |
| 28783            | 55470        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | DIAMOND TECH INC                            | 41398    | OUTSTANDING |                |           | 2,275.18    |
| 28780            | 55471        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | MANUFACTURING SKILL STANDARDS               | 40085    | OUTSTANDING |                |           | 836.00      |
| 28786            | 55472        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | AMERICAN EXPRESS                            | 40915    | OUTSTANDING |                |           | 483.00      |
| 28804            | 55473        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | TIME WARNER CABLE - NORTHWEST               | 13042    | OUTSTANDING |                |           | 77.17       |
| 28789            | 55474        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | ENTREPRENEUR PATHWAYS INC                   | 42307    | OUTSTANDING |                |           | 3,634.40    |
| 28782            | 55475        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | SAM'S CLUB                                  | 8469     | OUTSTANDING |                |           | 1,623.77    |
| 28785            | 55476        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | HOME DEPOT CREDIT SERVICES                  | 10207    | OUTSTANDING |                |           | 2,257.11    |
| 28777            | 55477        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | HUNTINGTON NATIONAL BANK                    | 10092    | OUTSTANDING |                |           | 4,115.36    |
| 28816            | 55478        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | OHIO SCHOOL BOARD ASSOCIATION               | 786      | OUTSTANDING |                |           | 195.00      |
| 28802            | 55479        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | JOHNSTONE SUPPLY                            | 13078    | OUTSTANDING |                |           | 18.50       |
| 28806            | 55480        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | VIVIANI FAMILY LIMITED                      | 11774    | OUTSTANDING |                |           | 1,994.55    |
| 28819            | 55481        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | MSC INDUSTRIAL SUPPLY CO. INC.              | 7489     | OUTSTANDING |                |           | 129.54      |
| 28796            | 55482        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | ELSEVIER                                    | 11447    | OUTSTANDING |                |           | 611.77      |
| 28815            | 55483        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | CAMCOR, INC                                 | 41763    | OUTSTANDING |                |           | 61.38       |
| 28817            | 55484        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | LBL PRINTING                                | 13500    | OUTSTANDING |                |           | 5,000.00    |
| 28788            | 55485        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 | MUNICIPAL EMERGENCY SERVICES EQUIPARTS CORP | 41310    | OUTSTANDING |                |           | 2,180.08    |
| 28810            | 55486        | ACCOUNTS_PA<br>YABLE | Check                | 9/30/2021 |   | 40596    | OUTSTANDING |                |           | 7,821.00    |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number                        | Check Number | Type        | Default Payment Type | Date      | Name                        | Vendor # | Status      | Reconcile Date | Void Date | Amount     |
|---|--------------|-------------|----------------------|-----------|-----------------------------|----------|-------------|----------------|-----------|------------|
| 28779                                   | 55487        | ACCOUNTS_PA | Check                | 9/30/2021 | ADVANCED GAS & WELDING      | 13407    | OUTSTANDING |                |           | \$ 464.35  |
| 28774                                   | 55488        | ACCOUNTS_PA | Check                | 9/30/2021 | ALRO STEEL CORPORATION      | 41193    | OUTSTANDING |                |           | 4,492.10   |
| 28790                                   | 55489        | ACCOUNTS_PA | Check                | 9/30/2021 | CDW GOVERNMENT              | 11547    | OUTSTANDING |                |           | 13,365.38  |
| 28797                                   | 55490        | ACCOUNTS_PA | Check                | 9/30/2021 | CRILE ROAD HARDWARE         | 551      | OUTSTANDING |                |           | 439.04     |
| <b>\$ 973,325.55</b>                    |              |             |                      |           |                             |          |             |                |           |            |
| <b>Default Payment Type: Electronic</b> |              |             |                      |           |                             |          |             |                |           |            |
| 28682                                   | 0            | ACCOUNTS_PA | Electronic           | 9/10/2021 | FLEX SAVE                   | 999992   | RECONCILED  | 9/25/2021      |           | 100.00     |
| 28620                                   | 0            | ACCOUNTS_PA | Electronic           | 9/10/2021 | SCHOOL EMPLOYEES RETIRE.    | 7727     | RECONCILED  | 9/25/2021      |           | 7,594.85   |
| 28619                                   | 0            | ACCOUNTS_PA | Electronic           | 9/10/2021 | BANK ONE/MEMO/ME DICARE     | 900663   | RECONCILED  | 9/25/2021      |           | 3,396.84   |
| 28617                                   | 0            | ACCOUNTS_PA | Electronic           | 9/10/2021 | STATE TEACHERS RETIREMENT   | 480      | RECONCILED  | 9/25/2021      |           | 27,069.58  |
| 28758                                   | 0            | ACCOUNTS_PA | Electronic           | 9/24/2021 | SCHOOL EMPLOYEES RETIRE.    | 7727     | RECONCILED  | 9/25/2021      |           | 7,510.08   |
| 28772                                   | 0            | ACCOUNTS_PA | Electronic           | 9/24/2021 | SERS                        | 900926   | RECONCILED  | 9/25/2021      |           | 1,275.73   |
| 28759                                   | 0            | ACCOUNTS_PA | Electronic           | 9/24/2021 | Workers Comp                | 900950   | RECONCILED  | 9/25/2021      |           | 973.06     |
| 28760                                   | 0            | ACCOUNTS_PA | Electronic           | 9/24/2021 | BANK ONE/MEMO/ME DICARE     | 900663   | RECONCILED  | 9/25/2021      |           | 3,372.20   |
| 28618                                   | 0            | ACCOUNTS_PA | Electronic           | 9/10/2021 | Workers Comp                | 900950   | RECONCILED  | 9/25/2021      |           | 980.43     |
| 28761                                   | 0            | ACCOUNTS_PA | Electronic           | 9/24/2021 | BANK ONE/MEMO/FICA          | 900693   | RECONCILED  | 9/25/2021      |           | 23.25      |
| 28762                                   | 0            | ACCOUNTS_PA | Electronic           | 9/10/2021 | SERS                        | 900926   | RECONCILED  | 9/25/2021      |           | 1,185.30   |
| 28681                                   | 0            | ACCOUNTS_PA | Electronic           | 9/10/2021 | LAKE COUNTY SCHOOLS COUNCIL | 999998   | RECONCILED  | 9/25/2021      |           | 106,615.31 |
| 28821                                   | 0            | ACCOUNTS_PA | Electronic           | 9/30/2021 | MEDICAL MUTUAL OF OHIO      | 999994   | RECONCILED  | 9/30/2021      |           | 1,301.43   |
| 28757                                   | 0            | ACCOUNTS_PA | Electronic           | 9/24/2021 | STATE TEACHERS RETIREMENT   | 480      | RECONCILED  | 9/25/2021      |           | 26,403.46  |

## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

| Reference Number                     | Check Number | Type    | Default Payment Type | Date      | Name                                | Vendor # | Status      | Reconcile Date | Void Date | Amount                 |
|--------------------------------------|--------------|---------|----------------------|-----------|-------------------------------------|----------|-------------|----------------|-----------|------------------------|
| <b>Type: REFUND</b>                  |              |         |                      |           |                                     |          |             |                |           |                        |
| <b>Default Payment Type: Check</b>   |              |         |                      |           |                                     |          |             |                |           |                        |
| 28763                                | 55434        | REFUND  | Check                | 9/24/2021 | GARY BRENNAN III                    | 42353    | OUTSTANDING |                |           | \$ 33.00               |
| 28764                                | 55435        | REFUND  | Check                | 9/24/2021 | MITCHELL RUPLE                      | 42352    | OUTSTANDING |                |           | 573.00                 |
| 28765                                | 55436        | REFUND  | Check                | 9/24/2021 | ALY MASTROCOLA                      | 42348    | OUTSTANDING |                |           | 90.00                  |
| 28766                                | 55437        | REFUND  | Check                | 9/24/2021 | U.S. DEPARTMENT OF VETERANS AFFAIRS | 42359    | OUTSTANDING |                |           | 2,165.79               |
| 28767                                | 55438        | REFUND  | Check                | 9/24/2021 | DOMINK STUPICA                      | 42357    | RECONCILED  | 9/28/2021      |           | 515.00                 |
| 28768                                | 55439        | REFUND  | Check                | 9/24/2021 | ANIKO KARETKA                       | 42358    | OUTSTANDING |                |           | 515.00                 |
|                                      |              |         |                      |           |                                     |          |             |                |           | <b>\$ 3,891.79</b>     |
| <b>Type: PAYROLL</b>                 |              |         |                      |           |                                     |          |             |                |           |                        |
| <b>Default Payment Type: PAYROLL</b> |              |         |                      |           |                                     |          |             |                |           |                        |
| 28756                                | 0            | PAYROLL |                      | 9/24/2021 | AUBURN VOCATIONAL SCHOOL DISTR      |          | RECONCILED  | 9/25/2021      |           | 216,232.95             |
| 28616                                | 0            | PAYROLL |                      | 9/10/2021 | AUBURN VOCATIONAL SCHOOL DISTR      |          | RECONCILED  | 9/25/2021      |           | 217,857.71             |
|                                      |              |         |                      |           |                                     |          |             |                |           | <b>\$ 434,090.66</b>   |
|                                      |              |         |                      |           |                                     |          |             |                |           | <b>\$ 434,090.66</b>   |
| <b>Grand Total</b>                   |              |         |                      |           |                                     |          |             |                |           | <b>\$ 1,599,109.52</b> |

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

|   | Initial Cash    | MTD Received  | FYTD Received   | MTD Expended  | FYTD Expended   | Fund Balance     | Encumbrance   | Unencumbered Balance |
|---|-----------------|---------------|-----------------|---------------|-----------------|------------------|---------------|----------------------|
| <b>Code 001 GENERAL</b>                             |                 |               |                 |               |                 |                  |               |                      |
| Code 004 BUILDING                                   | \$ 7,886,479.67 | \$ 440,142.44 | \$ 4,587,807.38 | \$ 794,538.70 | \$ 2,239,506.62 | \$ 10,234,780.43 | \$ 885,022.05 | \$ 9,349,758.38      |
| Code 006 FOOD SERVICE                               | \$ 1,286,585.86 | \$ 10,000.00  | \$ 24,583.33    | \$ 461,872.05 | \$ 553,835.75   | \$ 757,333.44    | \$ 594,455.73 | \$ 162,877.71        |
| Code 009 UNIFORM SCHOOL SUPPLIES                    | \$ 0.00         | \$ 9,973.63   | \$ 52,289.94    | \$ 13,157.93  | \$ 22,119.11    | \$ 30,170.83     | \$ 11,123.61  | \$ 19,047.22         |
| Code 011 ROTARY-SPECIAL SERVICES                    | \$ 20,437.82    | \$ 2,050.00   | \$ 3,387.50     | \$ 5,137.71   | \$ 5,137.71     | \$ 18,687.61     | \$ 3,447.13   | \$ 15,240.48         |
| Code 012 ADULT EDUCATION                            | \$ 4,223.11     | \$ 419.23     | \$ 419.23       | \$ 297.98     | \$ 373.98       | \$ 4,268.36      | \$ 1,740.02   | \$ 2,528.34          |
| Code 014 ROTARY-INTERNAL SERVICES                   | \$ 379,339.52   | \$ 147,782.46 | \$ 321,033.74   | \$ 162,275.45 | \$ 427,002.07   | \$ 273,371.19    | \$ 272,098.47 | \$ 1,272.72          |
| Code 018 PUBLIC SCHOOL SUPPORT                      | \$ 1,168.21     | \$ 10.53      | \$ 10.53        | \$ 0.00       | \$ 490.68       | \$ 688.06        | \$ 1,500.00   | \$ (811.94)          |
| Code 019 OTHER GRANT                                | \$ 37,567.78    | \$ 250.00     | \$ 56,600.00    | \$ 0.00       | \$ 238.21       | \$ 93,929.57     | \$ 22,616.00  | \$ 71,313.57         |
| Code 022 DISTRICT CUSTODIAL                         | \$ 72,759.62    | \$ 0.00       | \$ 0.00         | \$ 0.00       | \$ 0.00         | \$ 72,759.62     | \$ 13,700.00  | \$ 59,059.62         |
| Code 024 EMPLOYEE BENEFITTS SELF INS.               | \$ 12,377.23    | \$ 4,932.74   | \$ 5,009.79     | \$ 0.00       | \$ 1,500.00     | \$ 15,887.02     | \$ 1,100.00   | \$ 14,787.02         |
| Code 070 CAPITAL PROJECTS                           | \$ 17,396.54    | \$ 0.00       | \$ 22,190.20    | \$ 2,351.15   | \$ 6,627.74     | \$ 32,959.00     | \$ 25,859.15  | \$ 7,099.85          |
| Code 200 STUDENT MANAGED ACTIVITY                   | \$ 16,790.01    | \$ 0.00       | \$ 72,555.62    | \$ 27,730.40  | \$ 27,730.40    | \$ 61,615.23     | \$ 17,721.13  | \$ 43,894.10         |
| Code 467 Student Wellness and Success Fund          | \$ 61,687.42    | \$ 247.18     | \$ 247.18       | \$ 3,149.19   | \$ 3,300.40     | \$ 58,634.20     | \$ 25,560.94  | \$ 33,073.26         |
| Code 501 ADULT BASIC EDUCATION                      | \$ 10,880.00    | \$ 0.00       | \$ 0.00         | \$ 0.00       | \$ 0.00         | \$ 10,880.00     | \$ 10,880.00  | \$ 0.00              |
| Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND | \$ 15,823.05    | \$ 15.00      | \$ 30,783.46    | \$ 16,637.30  | \$ 85,289.55    | \$ (38,683.04)   | \$ 20,829.82  | \$ (59,512.86)       |
| Code 524 VOC ED: CARL D. PERKINS - 1984             | \$ 0.00         | \$ 0.00       | \$ 1,470.04     | \$ 0.00       | \$ 1,470.04     | \$ 0.00          | \$ 15,720.00  | \$ (15,720.00)       |
| Code 599 MISCELLANEOUS FED. GRANT FUND              | \$ 123,136.39   | \$ 0.00       | \$ 108,034.84   | \$ 31,829.23  | \$ 270,944.75   | \$ (39,773.52)   | \$ 92,278.31  | \$ (132,051.83)      |
|   | \$ 97,285.09    | \$ 40,842.66  | \$ 117,942.03   | \$ 49,877.43  | \$ 233,656.15   | \$ (18,429.03)   | \$ 122,593.31 | \$ (141,022.34)      |

|                    |                         |                      |                        |                        |                        |                         |                        |                        |
|--------------------|-------------------------|----------------------|------------------------|------------------------|------------------------|-------------------------|------------------------|------------------------|
| <b>Grand Total</b> | <b>\$ 10,043,937.32</b> | <b>\$ 656,665.87</b> | <b>\$ 5,404,364.81</b> | <b>\$ 1,568,854.52</b> | <b>\$ 3,879,223.16</b> | <b>\$ 11,569,078.97</b> | <b>\$ 2,138,245.67</b> | <b>\$ 9,430,833.30</b> |
|--------------------|-------------------------|----------------------|------------------------|------------------------|------------------------|-------------------------|------------------------|------------------------|

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Appropriation Summary Report

|   | FY1D<br>Appropriated | Prior Year<br>Encumbrance | FY1D Expendable | FY1D Expended   | MTD Expended  | Encumbrance   | FY1D<br>Unencumbered |
|---|----------------------|---------------------------|-----------------|-----------------|---------------|---------------|----------------------|
| Code 001 GENERAL                                    |                      |                           |                 |                 |               |               |                      |
| Code 002 BOND RETIREMENT                            | \$ 9,397,492.05      | \$ 95,884.88              | \$ 9,493,376.93 | \$ 2,239,506.62 | \$ 794,538.70 | \$ 885,022.05 | \$ 6,368,848.26      |
| Code 004 BUILDING                                   | \$ 758,196.05        | \$ 0.00                   | \$ 758,196.05   | \$ 0.00         | \$ 0.00       | \$ 0.00       | \$ 758,196.05        |
| Code 006 FOOD SERVICE                               | \$ 162,877.71        | \$ 1,148,291.48           | \$ 1,311,169.19 | \$ 553,835.75   | \$ 461,872.05 | \$ 594,455.73 | \$ 162,877.71        |
| Code 009 UNIFORM SCHOOL SUPPLIES                    | \$ 165,700.00        | \$ 0.00                   | \$ 165,700.00   | \$ 22,119.11    | \$ 13,157.93  | \$ 11,123.61  | \$ 132,457.28        |
| Code 011 ROTARY-SPECIAL SERVICES                    | \$ 23,825.32         | \$ 0.00                   | \$ 23,825.32    | \$ 5,137.71     | \$ 5,137.71   | \$ 3,447.13   | \$ 15,240.48         |
| Code 012 ADULT EDUCATION                            | \$ 4,642.34          | \$ 0.00                   | \$ 4,642.34     | \$ 373.98       | \$ 297.98     | \$ 1,740.02   | \$ 2,528.34          |
| Code 014 ROTARY-INTERNAL SERVICES                   | \$ 1,702,858.40      | \$ 43,405.16              | \$ 1,746,263.56 | \$ 427,002.07   | \$ 162,275.45 | \$ 272,098.47 | \$ 1,047,163.02      |
| Code 018 PUBLIC SCHOOL SUPPORT                      | \$ 684.35            | \$ 494.39                 | \$ 1,178.74     | \$ 490.68       | \$ 0.00       | \$ 1,500.00   | \$ (811.94)          |
| Code 019 OTHER GRANT                                | \$ 93,127.78         | \$ 1,040.00               | \$ 94,167.78    | \$ 238.21       | \$ 0.00       | \$ 22,616.00  | \$ 71,313.57         |
| Code 022 DISTRICT CUSTODIAL                         | \$ 59,059.62         | \$ 13,700.00              | \$ 72,759.62    | \$ 0.00         | \$ 0.00       | \$ 13,700.00  | \$ 59,059.62         |
| Code 024 EMPLOYEE BENEFITS SELF INS.                | \$ 14,709.97         | \$ 2,600.00               | \$ 17,309.97    | \$ 1,500.00     | \$ 0.00       | \$ 1,100.00   | \$ 14,709.97         |
| Code 070 CAPITAL PROJECTS                           | \$ 17,396.54         | \$ 0.00                   | \$ 17,396.54    | \$ 6,627.74     | \$ 2,351.15   | \$ 25,859.15  | \$ (15,090.35)       |
| Code 200 STUDENT MANAGED ACTIVITY                   | \$ 5,526.12          | \$ 11,263.89              | \$ 16,790.01    | \$ 27,730.40    | \$ 27,730.40  | \$ 17,721.13  | \$ (28,661.52)       |
| Code 467 Student Wellness and Success Fund          | \$ 61,874.60         | \$ 60.00                  | \$ 61,934.60    | \$ 3,300.40     | \$ 3,149.19   | \$ 25,560.94  | \$ 33,073.26         |
| Code 501 ADULT BASIC EDUCATION                      | \$ 0.00              | \$ 10,880.00              | \$ 10,880.00    | \$ 0.00         | \$ 0.00       | \$ 10,880.00  | \$ 0.00              |
| Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND | \$ 387,496.19        | \$ 15,823.05              | \$ 403,319.24   | \$ 85,289.55    | \$ 16,637.30  | \$ 20,829.82  | \$ 297,199.87        |
| Code 524 VOC ED: CARL D. PERKINS - 1984             | \$ 59,672.05         | \$ 0.00                   | \$ 59,672.05    | \$ 1,470.04     | \$ 0.00       | \$ 15,720.00  | \$ 42,482.01         |
|   | \$ 512,132.91        | \$ 123,136.39             | \$ 635,269.30   | \$ 270,944.75   | \$ 31,829.23  | \$ 92,278.31  | \$ 272,046.24        |

**AUBURN VOCATIONAL SCHOOL DISTR**  
**Monthly Appropriation Summary Report**

|   | YTD Appropriated        | Prior Year Encumbrance | YTD Expendable          | YTD Expended           | NID Expended           | Encumbrance            | YTD Unencumbered       |
|---|-------------------------|------------------------|-------------------------|------------------------|------------------------|------------------------|------------------------|
| <b>Code 599 MISCELLANEOUS FED. GRANT FUND</b> | \$ 503,733.70           | \$ 97,285.09           | \$ 601,018.79           | \$ 233,656.15          | \$ 49,877.43           | \$ 122,593.31          | \$ 244,769.33          |
| <b>Grand Total</b>                            | <b>\$ 13,931,005.70</b> | <b>\$ 1,563,864.33</b> | <b>\$ 15,494,870.03</b> | <b>\$ 3,879,223.16</b> | <b>\$ 1,568,854.52</b> | <b>\$ 2,138,245.67</b> | <b>\$ 9,477,401.20</b> |





**Auburn Career Center**  
**Monthly History Comparison-General Fund**  
**September 30, 2021**

|  | Monthly Comparison  |                     |                     | Avg Chg | Annual Comparison     |                      |                      | Remain 2022         | Budget Expended |
|--|---------------------|---------------------|---------------------|---------|-----------------------|----------------------|----------------------|---------------------|-----------------|
|  | Sept FY 20          | Sept FY 21          | Sept FY 22          |         | Actual 2020           | Actual 2021          | Budget 2022          |                     |                 |
| <b>Revenue</b>                         |                     |                     |                     |         |                       |                      |                      |                     |                 |
| Real Estate                            | \$ 2,776,471        | \$ 2,818,651        | \$ 2,964,245        |         | \$ 6,057,261          | \$ 6,279,207         | \$ 6,272,585         | \$ 3,308,340        | (-) Good<br>47% |
| Tangible Personal (FPI)                | \$ 166,414          | \$ 170,598          | \$ 177,761          |         | \$ 356,021            | \$ 368,468           | \$ 378,492           | \$ 200,731          | 47%             |
| Foundation                             | \$ 588,576          | \$ 559,431          | \$ 607,294          |         | \$ 2,240,061          | \$ 2,230,339         | \$ 2,327,520         | \$ 1,720,226        | 26%             |
| Homesite & Rollback                    | \$ -                | \$ 208,884          | \$ 231,138          |         | \$ 847,989            | \$ 868,255           | \$ 878,439           | \$ 647,301          | 26%             |
| Other                                  | \$ 75,608           | \$ 60,046           | \$ 365,918          |         | \$ 616,144            | \$ 468,247           | \$ 567,334           | \$ 201,416          | 64%             |
| <b>Subtotal</b>                        | <b>\$ 3,607,069</b> | <b>\$ 3,817,610</b> | <b>\$ 4,346,356</b> |         | <b>\$ 10,117,477</b>  | <b>\$ 10,214,516</b> | <b>\$ 10,424,370</b> | <b>\$ 6,078,014</b> | <b>42%</b>      |
| <b>Expense</b>                         |                     |                     |                     |         |                       |                      |                      |                     |                 |
| Salaries                               | \$ 1,040,669        | \$ 969,222          | \$ 984,208          | -2.7%   | \$ 4,114,072          | \$ 3,894,760         | \$ 4,121,674         | \$ 3,137,466        | (+) Good<br>24% |
| Benefits                               | \$ 493,624          | \$ 427,671          | \$ 407,712          | -9.0%   | \$ 1,877,308          | \$ 1,763,190         | \$ 1,996,405         | \$ 1,588,693        | 20%             |
| Purchased Services                     | \$ 343,165          | \$ 321,215          | \$ 380,463          | 6.0%    | \$ 1,507,668          | \$ 1,350,495         | \$ 1,391,010         | \$ 1,010,547        | 27%             |
| Supplies                               | \$ 194,698          | \$ 225,705          | \$ 174,448          | -3.4%   | \$ 558,910            | \$ 566,140           | \$ 641,437           | \$ 466,989          | 27%             |
| Capital Outlay/Equipment               | \$ 207,746          | \$ 237,285          | \$ 80,118           | -26.0%  | \$ 327,649            | \$ 206,831           | \$ 200,000           | \$ 119,882          | 40%             |
| Other                                  | \$ 56,062           | \$ 49,800           | \$ 43,812           |         | \$ 137,985            | \$ 131,774           | \$ 135,727           | \$ 91,915           | 32%             |
| <b>Subtotal</b>                        | <b>\$ 2,335,964</b> | <b>\$ 2,230,897</b> | <b>\$ 2,070,760</b> |         | <b>\$ 8,523,592</b>   | <b>\$ 7,913,190</b>  | <b>\$ 8,486,253</b>  | <b>\$ 6,415,493</b> | <b>24%</b>      |
| Revenue/Expense<br>(Operating Balance) | \$ 1,271,105        | \$ 1,586,713        | \$ 2,275,596        |         | \$ 1,593,885          | \$ 2,301,326         | \$ 1,938,117         |                     |                 |
| <b>Other Uses</b>                      |                     |                     |                     |         |                       |                      |                      |                     |                 |
| Advances Returned                      | \$ 48,906           | \$ 218,539          | \$ 241,452          |         | \$ 56,816             | \$ 230,637           | \$ 255,965           | \$ 42,000           |                 |
| Advances Out Transfers                 | \$ 805,435          | \$ 100,454          | \$ 168,747          |         | \$ 1,422,160          | \$ 864,223           | \$ 1,015,936         | \$ 1,015,936        |                 |
| <b>Subtotal</b>                        | <b>\$ (756,529)</b> | <b>\$ 118,085</b>   | <b>\$ 72,705</b>    |         | <b>\$ (1,592,418)</b> | <b>\$ (890,370)</b>  | <b>\$ (801,971)</b>  | <b>\$ (801,971)</b> |                 |
| Beginning Cash                         | \$ 6,665,435        | \$ 8,562,209        | \$ 10,589,177       |         | \$ 7,687,177          | \$ 9,021,876         | \$ 7,886,480         | \$ 7,886,480        |                 |
| Funding Cash                           | \$ 6,988,633        | \$ 8,180,321        | \$ 10,234,780       |         | \$ 6,475,523          | \$ 7,886,480         | \$ 9,022,626         | \$ 9,022,626        |                 |
| Financetrances                         | \$ 1,546,933        | \$ 1,193,316        | \$ 885,022          |         | \$ 251,671            | \$ 95,885            |                      |                     |                 |

This is an unaudited financial report.

**Auburn  
Career Center**



*Attachment Item #11*

*Approve Five-Year  
Forecast*

**AUBURN CAREER CENTER - LAKE COUNTY**  
**Schedule Of Revenue, Expenditures and Change in Fund Balances**  
**Actual and Forecasted Operating Fund**

|   | ACTUAL              |                     |                     | FORECASTED          |                     |                     |                     |                     |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|   | Fiscal Year<br>2019 | Fiscal Year<br>2020 | Fiscal Year<br>2021 | Fiscal Year<br>2022 | Fiscal Year<br>2023 | Fiscal Year<br>2024 | Fiscal Year<br>2025 | Fiscal Year<br>2026 |
| <b>Revenue:</b>   |                     |                     |                     |                     |                     |                     |                     |                     |
| 1.010 General Property Tax (Real Estate)  | 5,781,135           | 6,057,261           | 6,279,207           | 6,272,585           | 6,282,899           | 6,283,213           | 6,283,527           | 6,283,842           |
| 1.020 Tangible Personal Property Tax  | 370,973             | 356,021             | 368,467             | 378,492             | 378,492             | 378,492             | 378,492             | 378,492             |
| 1.030 Income Tax  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 1.035 Unrestricted Grants-in-Aid  | 2,234,842           | 2,146,051           | 2,136,332           | 2,164,854           | 2,284,838           | 2,284,838           | 2,284,838           | 2,284,838           |
| 1.040 Restricted Grants-in-Aid  | 94,023              | 94,010              | 94,007              | 162,666             | 162,666             | 162,666             | 162,666             | 162,666             |
| 1.045 Restricted Federal Grants-in-Aid  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 1.050 Property Tax Allocation   | 830,183             | 847,989             | 868,255             | 878,439             | 882,831             | 887,245             | 891,681             | 896,140             |
| 1.060 All Other Revenues  | 239,048             | 290,459             | 354,538             | 257,084             | 259,655             | 262,251             | 264,874             | 267,522             |
| <b>1.070 Total Revenues</b>   | <b>9,550,204</b>    | <b>9,791,792</b>    | <b>10,100,808</b>   | <b>10,114,119</b>   | <b>10,251,381</b>   | <b>10,258,705</b>   | <b>10,266,078</b>   | <b>10,273,500</b>   |
| <b>Other Financing Sources:</b>   |                     |                     |                     |                     |                     |                     |                     |                     |
| 2.010 Proceeds from Sale of Notes   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 2.020 State Emergency Loans and Advancements  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 2.040 Operating Transfers-In  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 2.050 Advances-In   | 189,419             | 59,844              | 230,637             | 255,965             | 42,000              | 42,000              | 42,000              | 42,000              |
| 2.060 All Other Financing Sources   | 301,913             | 322,657             | 113,709             | 310,250             | 1,500               | 1,500               | 1,500               | 1,500               |
| 2.070 Total Other Financing Sources   | 491,332             | 382,500             | 344,345             | 566,215             | 43,500              | 43,500              | 43,500              | 43,500              |
| <b>2.080 Total Revenues and Other Financing Sources</b>   | <b>10,041,536</b>   | <b>10,174,293</b>   | <b>10,445,153</b>   | <b>10,680,334</b>   | <b>10,294,881</b>   | <b>10,302,205</b>   | <b>10,309,578</b>   | <b>10,317,000</b>   |
| <b>Expenditures:</b>  |                     |                     |                     |                     |                     |                     |                     |                     |
| 3.010 Personnel Services  | 4,028,581           | 4,114,072           | 3,894,760           | 4,121,674           | 4,199,884           | 4,279,659           | 4,361,028           | 4,444,025           |
| 3.020 Employees' Retirement/Insurance Benefits  | 1,784,586           | 1,877,308           | 1,763,190           | 1,996,405           | 2,149,665           | 2,308,564           | 2,482,301           | 2,672,339           |
| 3.030 Purchased Services  | 1,542,845           | 1,507,668           | 1,350,495           | 1,391,010           | 1,432,740           | 1,475,722           | 1,519,994           | 1,565,594           |
| 3.040 Supplies and Materials  | 492,966             | 558,910             | 566,140             | 641,437             | 660,680             | 680,500             | 700,915             | 721,943             |
| 3.050 Capital Outlay  | 251,690             | 327,649             | 206,831             | 200,000             | 200,000             | 200,000             | 200,000             | 200,000             |
| 3.060 Intergovernmental   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <b>Debt Service:</b>  |                     |                     |                     |                     |                     |                     |                     |                     |
| 4.010 Principal-All (History Only)  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 4.020 Principal-Notes   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 4.030 Principal-State Loans   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 4.040 Principal-State Advancements  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 4.050 Principal-HB 264 Loans  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 4.055 Principal-Other   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 4.060 Interest and Fiscal Charges   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 4.300 Other Objects   | 133,098             | 137,985             | 131,775             | 135,727             | 139,799             | 143,993             | 148,313             | 152,792             |
| <b>4.500 Total Expenditures</b>   | <b>8,233,767</b>    | <b>8,523,592</b>    | <b>7,913,191</b>    | <b>8,486,253</b>    | <b>8,782,768</b>    | <b>9,088,438</b>    | <b>9,412,551</b>    | <b>9,756,663</b>    |
| <b>Other Financing Uses</b>   |                     |                     |                     |                     |                     |                     |                     |                     |
| 5.010 Operating Transfers-Out   | 1,121,528           | 1,422,160           | 864,223             | 1,015,936           | 1,154,867           | 1,149,477           | 1,153,622           | 1,157,228           |
| 5.020 Advances-Out  | 178,129             | 227,074             | 256,783             | 42,000              | 42,000              | 42,000              | 42,000              | 42,000              |
| 5.030 All Other Financing Uses  | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| 5.040 Total Other Financing Uses  | 1,299,657           | 1,649,234           | 1,121,006           | 1,057,936           | 1,196,867           | 1,191,477           | 1,195,622           | 1,199,228           |
| <b>5.050 Total Expenditures and Other Financing Uses</b>  | <b>9,533,424</b>    | <b>10,172,826</b>   | <b>9,034,197</b>    | <b>9,544,189</b>    | <b>9,979,635</b>    | <b>10,279,914</b>   | <b>10,608,173</b>   | <b>10,955,891</b>   |
| <b>6.010 Excess of Rev &amp; Other Financing Sources over (under) Expenditures and Other Financing Uses</b> | <b>508,112</b>      | <b>1,466</b>        | <b>1,410,958</b>    | <b>1,136,146</b>    | <b>315,245</b>      | <b>22,291</b>       | <b>-298,595</b>     | <b>-638,891</b>     |
| <b>Cash Balance July 1 - Excl Proposed Renewal/ Replacement and New Levies</b>                              |                     |                     |                     |                     |                     |                     |                     |                     |
| 7.010   | 5,965,943           | 6,474,055           | 6,475,521           | 7,886,478           | 9,022,623           | 9,337,869           | 9,380,160           | 9,061,565           |
| <b>7.020 Cash Balance June 30</b>   | <b>6,474,055</b>    | <b>6,475,521</b>    | <b>7,886,478</b>    | <b>9,022,623</b>    | <b>9,337,869</b>    | <b>9,380,160</b>    | <b>9,061,565</b>    | <b>8,422,674</b>    |
| 8.010 Estimated Encumbrances June 30  | 121,717             | 251,671             | 95,885              | 150,000             | 150,000             | 150,000             | 150,000             | 150,000             |
| <b>Reservation of Fund Balance</b>  |                     |                     |                     |                     |                     |                     |                     |                     |
| 9.010 Textbooks and Instructional Materials   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.020 Capital Improvements  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.030 Budget Reserve  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.040 DPIA  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.045 Fiscal Stabilization  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.050 Debt Service  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.060 Property Tax Advances   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.070 Bus Purchases   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| 9.080 Subtotal  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <b>Fund Balance June 30 for Certification of Appropriations</b>   | <b>6,352,338</b>    | <b>6,223,850</b>    | <b>7,790,593</b>    | <b>8,872,623</b>    | <b>9,187,869</b>    | <b>9,210,160</b>    | <b>8,911,565</b>    | <b>8,272,674</b>    |
| <b>Rev from Replacement/Renewal Levies</b>  |                     |                     |                     |                     |                     |                     |                     |                     |
| 11.010 Income Tax - Renewal   | -                   | -                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| 11.020 Property Tax - Renewal or Replacement  | -                   | -                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| 11.300 Cumulative Balance of Replacement/Renewal Levies   | -                   | -                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| <b>Fund Balance June 30 for Certification of Contracts, Salary and Other Obligations</b>                    | <b>6,352,338</b>    | <b>6,223,850</b>    | <b>7,790,593</b>    | <b>8,872,623</b>    | <b>9,187,869</b>    | <b>9,210,160</b>    | <b>8,911,565</b>    | <b>8,272,674</b>    |
| <b>Revenue from New Levies</b>  |                     |                     |                     |                     |                     |                     |                     |                     |
| 13.010 Income Tax - New   | -                   | -                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| 13.020 Property Tax - New   | -                   | -                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| 13.030 Cumulative Balance of New Levies   | -                   | -                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0                   |
| 14.010 Revenue from Future State Advancements   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <b>15.010 Unreserved Fund Balance June 30</b>   | <b>6,352,338</b>    | <b>6,223,850</b>    | <b>7,790,593</b>    | <b>8,872,623</b>    | <b>9,187,869</b>    | <b>9,210,160</b>    | <b>8,911,565</b>    | <b>8,272,674</b>    |

Comments: See accompanying notes for assumptions.

# Auburn Career Center



**Five Year Forecast Assumptions FY22-26 (Summary)  
Submitted November 2021**

## **The District:**

Auburn Career Center is officially a Vocational School District within the definition of Ohio Revised Code and is comprised of ten participating districts in Lake and Geauga County. Those districts include: Berkshire, Cardinal, Chardon, Kenston, Fairport, Kirtland, Madison, Painesville City, Riverside and Perry Local.

## **Overview:**

This financial forecast for the general operating fund is prepared according to the requirements legislated by HB412 and the district has prepared financial forecasts as a routine for many years and believes it is a valuable management tool. This forecast is an estimate of the most probable financial position, results of operations and changes in financial position for the five-year period. "Most probable" means that the assumptions have been evaluated by management and that the forecast is based upon management's judgment of the most likely set of conditions and its most likely course of action. "Most probable" is not used in a mathematical or statistical sense.

## **Summary Notes:**

### **Revenue:**

- Geauga and Lake County completed the sexennial tax value updates in 2017 and 2018 respectively. The triennial updates for Geauga and Lake County were completed in 2020 and 2021 respectively. Therefore, the next full reappraisal will be 2023 for Geauga County and 2024 for Lake County. In FY2021, we realized an increase in tax collections due to the completion of the triennial update in Geauga County. Geauga's residential property increase equated to an average of 10.15% per Auditor Walden. Therefore, for FY2022, I have applied the same percentage for Lake County. Additionally, the Newbury property tax loss has been projected in the forecast beginning with tax collections received in the first half of 2022. Based on trend, projections are calculated at a 95% collection rate.

- HB59 removed property rollback reimbursement on any new levies approved in November, 2013 and thereafter. However, local tax collections will offset on any new levies.
- Governor DeWine's Fiscal Year 2022-2023 Executive Budget was released February 1, 2021. Upon its passage in July, 2021, the Office of Budget and Management indicated an October timeline in which districts would be provided their actual state funding allocations due to the partial implementation of the ***Fair School Funding Plan***. However, we recently learned that that timeline has now been extended to December, 2021. The ***Fair School Funding Plan*** is a system for funding schools that can be broken down into three main components: the base cost; the state and local share; and additional targeted assistance/categorical aid. HB110 approved only two years of what is expected to be a six year phase in.
- Therefore, state funding levels in FY2022-FY2023 are projected pursuant to original simulations provided as well as the current funding settlements from the Ohio Department of Education. Also, shown in this line item are casino revenue and open enrollment adjustments/transfers.
- ***SPECIAL NOTE:*** I currently do not anticipate any significant changes in the FY2022-FY2023 Unrestricted Grants-in-Aid funding projections; however, should that occur, I will evaluate the variance and, if necessary, prepare another forecast for board approval.
- Additionally, the budget bill moved the Student Wellness funding from fund 467 into the general fund. It is deemed restricted funding and is shown in Line 1.040 of the forecast.
- Adult Workforce realized a phenomenal year in FY2021 and was able to repay the general fund \$200,000. The outstanding debt at the end of FY2021, after the repayment, was \$855,000. The five year forecast reflects a payback schedule of \$100,000 per year for FY 2022-FY2026. The \$100,000 per year will continue to be assumed beyond FY2026 and, until such time the advances have been totally repaid to the general fund. Additionally, the current year-end practice to determine if additional funds can be afforded will continue until the debt is paid in full.
- All other revenues are projected to realize a 1% increase each year. Due to economic declines, interest rates have plummeted; therefore, interest income has been projected to decrease 50%.
- Line 2.060 includes revenue from the sale of the "unfinished" FY2020 student house and the vacant lot east of the house. The proceeds received from the house was \$245,342.40 and the vacant lot was \$63,407.30 totaling \$308,749.70. FY2023 and beyond no longer reflects this source of revenue as the district is no longer building homes effective the 2020-2021 school year.

**Expense:**

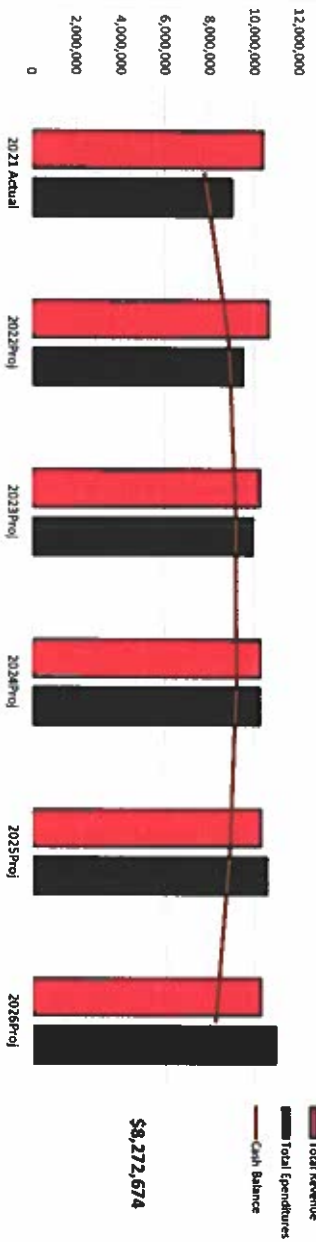
- FY2022 salaries are showing a 5.83% increase compared to FY2021. This is primarily a result of a partial reduction in force and attrition and the reduction of competition/travel stipends in FY2021. However, when compared to FY2020, salaries remain relatively flat. The remaining years assume only step and educational advancements which is projected at 2%.
- FY2022 estimates reflect a 3.5% increase in healthcare premiums. FY2023 and all remaining years are projected with a 10% increase. These estimates have been supplied by the Lake County School Council.
- In March, 2021, Lake County School Council approved a healthcare premium holiday. The forecast reflects half of the reduction in June, 2021 and the remaining in July, 2021.
- Purchased Services and Supplies reflect a 3% increase and 13.3% increase respectively.
- Supplies has been projected at a higher increase based on price increases stemming from the ongoing supply chain crisis together with strong demand for food, gas, and other goods and services.
- Capital Outlay estimates include \$200,000 per year for technology and maintenance equipment purchases/upgrades. We continue to use the Perkins grant for program equipment upgrades; however, these funds continue to be reduced and/or reallocated for other uses resulting in the need to shift the burden back to the general fund.
- Other objects include expenditures such as liability insurance, county auditor fees, state auditor fees, membership dues and other miscellaneous expenditures. Projections reflect a 3% increase to the previous year's total expenditure.
- Debt will continue to be paid from the general fund for the two roof replacement projects totaling \$5.1 million in bond issues which included \$1.060 million for HB264 energy improvements. Debt repayment for the Industrial Arts Facility is also included for a \$600,000 bond issue. Debt repayment for the \$1.745 million bond issuance for the B-wing roof replacement and TLC parking lot replacement. Debt repayment for the \$1.3 million bond issuance for the Horticulture parking lot, main building window replacement, an outside classroom, other miscellaneous furnishing and equipment. The following tables reflect the debt repayment schedule and maturity:

| FISCAL YR. | TOTAL PRINCIPAL/INTEREST |
|------------|--------------------------|
| 2022       | \$753,380                |
| 2023       | \$753,616                |
| 2024       | \$748,477                |
| 2025       | \$752,846                |
| 2026       | \$755,647                |

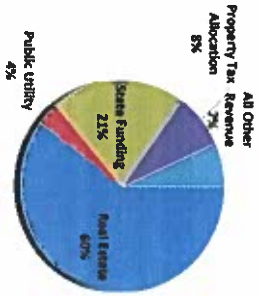
| <b>BOND</b> | <b>MATURITY</b> |
|-------------|-----------------|
| \$2,800,000 | 6/1/2026        |
| \$2,300,000 | 6/1/2027        |
| \$ 600,000  | 6/1/2027        |
| \$1,300,000 | 6/1/2030        |
| \$1,745,000 | 12/1/2033       |

- Additionally, line 5.010 and 5.020 include projections of transfers to the Capital Improvement fund, Principal fund and Food Service.

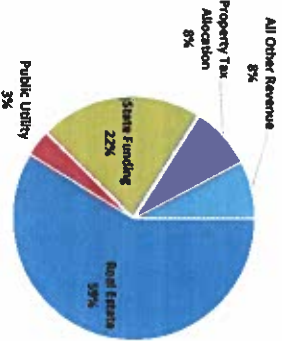
### Financial Forecast - Revenue, Expenditures and Cash Balance



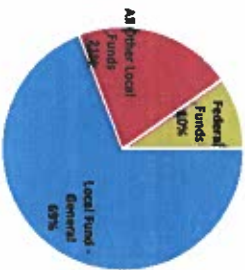
Revenue Sources - FY20 Actual  
General Fund



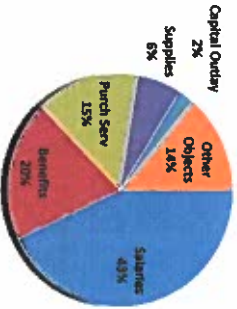
Revenue Sources - FY21 Proj  
General Fund



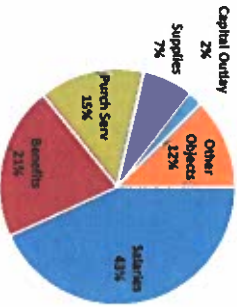
Revenue Sources - FY21 Proj  
All Funds



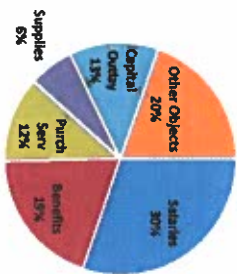
Expenditures - FY20 Actual  
General Fund



Expenditures - FY21 Proj  
General Fund



Expenditures - FY21 Proj  
All Funds



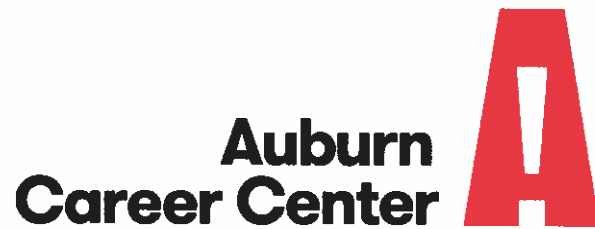


**Auburn  
Career Center**



*Attachment Item #13*

*Human Resources*



## Human Resources

November 4, 2021

### Extended Days

2021-2022

| Employee Name     | Title                       | Days         | Reason         |
|-------------------|-----------------------------|--------------|----------------|
| Christine Tredent | Patient Care Technician     | Up to 4 days | STNA Clinicals |
| Stacey Yarnell    | Allied Health Technology    | Up to 1 day  | STNA Clinicals |
| Scott Sitz        | Criminal Justice & Security | Up to 4 days | OPOTC Training |

### Adult Workforce Education

2021-2022

| Employee Name | Title                             | Hourly Amount |
|---------------|-----------------------------------|---------------|
| Jamie Burgett | EMT Instructor                    | \$30.00       |
| Joan Kuhn     | Administrative Assistant - Aspire | \$13.90       |

### Retirement

2021-2022

| Employee Name   | Title                  | Effective Date   |
|-----------------|------------------------|------------------|
| Terry Colescott | Advanced Manufacturing | October 31, 2021 |

### Substitute - Classified

2021-2022

| Employee Name | Credential                     |
|---------------|--------------------------------|
| Sue Lefler    | Diversified Health Occupations |

### Substitute - Classified

2021-2022

| Employee Name | Area    |
|---------------|---------|
| Bunni Weeks   | Kitchen |

### Part Time Salary Schedule

2021-2022

|                             |          |         |
|-----------------------------|----------|---------|
| Customer Service Substitute | Per Hour | \$13.90 |
|-----------------------------|----------|---------|

**Out-of-State Professional Development Travel**

*2021-2022*

| <b>Employee Name</b> | <b>Title</b>              | <b>Location</b> | <b>Purpose of Travel</b> | <b>Date(s) of Travel</b> |
|----------------------|---------------------------|-----------------|--------------------------|--------------------------|
| Brian Bontempo       | Superintendent            | New Orleans, LA | ACTE - Vision Conf.      | December 1-4, 2021       |
| Jeff Slavkovsky      | Executive Director of CTE | New Orleans, LA | ACTE - Vision Conf.      | December 1-4, 2021       |

**Evening Security**

*2021-2022*

|                     |
|---------------------|
| Deputy Jessica Holt |
|---------------------|

**Auburn  
Career Center**



*Attachment Item #14*

*Resolution to Abolish (.5)  
Career Development  
Position-Reduction in Staff*

**RESOLUTION TO ABOLISH POSITIONS AND SUSPEND CONTRACTS –  
REDUCTION IN STAFF**

The Auburn Vocational School District Board of Education (“Board”), Lake County, Ohio, met in open session on November 4, 2021, at the Auburn Career Center Technology Learning Center, 8221 Auburn Road, Concord Township, Ohio 44077, with the following members present:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ moved for the adoption of the following resolution:

**WHEREAS** the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

**WHEREAS**, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions – in whole and/or part – in accordance with the recommendation of the Superintendent for due and/or just cause including, but not limited to, financial reasons.

**WHEREAS**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contracts in whole by one hundred percent (100%) for due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective November 15, 2021:

- 0.5 Career Development Position – in whole by one hundred percent (100%); and
- 0.5 Employment Contract of Cayley Volpin – in whole by one hundred percent (100%).

**WHEREAS** the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this board meeting of November 4, 2021.

**WHEREAS** all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board

that resulted in such formal action were in meetings open to the public in compliance with the law.

**NOW THEREFORE BE IT RESOLVED THAT**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contracts in whole by one hundred percent (100%) for due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective November 15, 2021:

- 0.5 Career Development Position – in whole by one hundred percent (100%); and
- 0.5 Employment Contract of Cayley Volpin – in whole by one hundred percent (100%).

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, this resolution shall be in full force and effect from and immediately upon its adoption by the Board.

\_\_\_\_\_ seconded adoption of the foregoing resolution with the vote resulting as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The resolution was \_\_\_\_\_ on November 4, 2021.

Attest: \_\_\_\_\_  
Sherry Williamson, Treasurer/CFO

\_\_\_\_\_  
Erik L. Walter, Board President

## **CERTIFICATE**

The undersigned Treasurer of the Auburn Vocational School District Board of Education hereby certifies that the foregoing is a true and accurate copy of the resolution duly adopted by the Auburn Vocational School District Board of Education on November 4, 2021.

---

Sherry Williamson, Treasurer/CFO

**Auburn  
Career Center**



*Attachment Item #16*

*Approve Seasonal Snow  
Removal Quote*



Lake County Landscape & Supply, Inc.

P.O. Box 0070

Grand River, OH 44045-0070

# Proposal

Proposal # 3710  
Date 9/20/2021  
Phone # 440-354-8698  
Fax # 440-354-8710

| Name / Address   |
|--|
| Auburn Career Center<br>8140 Auburn Road<br>Concord Twp., OH 44077 |

| Project/Job |
|-------------|
|             |

Description

Total

SNOW SERVICES CONTRACT : 2021-2022 SEASON

Plow snow at accumulations of One inch (1") or more

Salt application as necessary\*

Includes Lake County Educational Service Center

\*Subject to cost & availability

Snow Removal - not included in proposal sum:

Skid Steer for Stacking & Moving Snow Around Property - \$75.00 per Hour

Loader to stack snow or load trucks in order to remove from property - \$130.00 per hour

Truck to haul snow from property - \$75.00 per hour

All Equipment/Truck require four hour minimum charge (port to port) when requested for snow removal services

16,900.00

All accounts with invoices not paid in full within 30 days are considered delinquent and subject to Finance Charges @ 2% or \$5.00, whichever is greater, per month and service will be stopped  
All accounts 60+ days past due are subject to assignment to an outside collections agency for the full amount due including finance charges as well as any additional fees incurred by us and/or our assigns in attempts to collect monies due to us. \*\*This proposal void after 30 days \*\*

**Subtotal** \$16,900.00

**Sales Tax (7.25%)** \$0.00

**Total** \$16,900.00

Signature \_\_\_\_\_



# Service Proposal

**S.A.M. Landscaping, Inc.**

**Client Name:** Auburn Career Center  
**Project Name:** Auburn Career Center- SN21  
**Jobsite Address:** 8140 Auburn Road Concord Twp., OH 44077-9723  
**Estimate ID:** EST1438560  
**Date:** Sep 15, 2021  
**Billing Address:** 8140 Auburn Road Concord Twp., OH 44077-9723

Please check the 'Approved' box beside all services you wish included in your seasonal service package.

| Approved?                | Service Description  | Seasonal Price                  |
|--------------------------|--|---------------------------------|
| <input type="checkbox"/> | <b>Plowing</b><br>Snowplowing of parking lot areas to be done whenever there is plowable snow (approximately 1.5") from time of last snowfall to be completed by 6:00 a.m. based on a seasonal cost.<br>Parking lot shall be marked with fiberglass snow stakes installed by contractor. If plowing is needed during school hours or meeting hours and lots are full of cars, alleys will be cleared and then the remainder of the lot will be cleared prior to the next school day. | <b>\$9,030.00</b>               |
| <input type="checkbox"/> | <b>Salting</b><br>Salting of parking lots and entrance/exits shall be provided at time of plowing based on a seasonal rate utilizing 1 ton of salt per application. Seasonal rate salting will be provided after a plowing event when lot is cleared from end to end. Salt will also be spread during ice storms. Salt to be spread with a commercial salt spreader mounted on truck.  | <b>\$7,920.00</b>               |
| <input type="checkbox"/> | <b>Seasonal Package (all services)</b><br>Includes all of the services as described above. The total of all services is \$16,950.00 plus taxes in the amount of \$0.00 for an overall total of \$16,950.00.  | <b>5 payments of \$3,390.00</b> |

**Terms of Payment – Seasonal Contract:**

Invoices will be issued on a monthly basis starting November, 1 2021 through March, 1 2022 (5 installments) Net 30. A tax exempt certificate will be necessary to claim a tax exempt status. All additional services requested will be invoiced at completion of scheduled work.

Contractor Initials: \_\_\_\_\_ Customer Initials: \_\_\_\_\_

12255 Ravenna Road  
 Chardon, Ohio 44024  
 Auburn Career Center- SN21 (EST1438560)

p. 440 286 7697  
 f. 440 286 4141

www.samlandscaping.com  
 email: steve@samlandscaping.com



Proposal #2111

Date: 10/1/2021

PO #

Customer:

Joe Atwell  
Auburn Career Center\*  
8221 Auburn Rd.  
Concord Twp., OH 44077

Property:

Auburn Career Center  
8140 Auburn Rd.  
Concord Twp., OH 44077

2021-2022 Limited Snow Removal Contract

This is an agreement between Exscape Designs, 10121 Kinsman Rd, P.O. Box 139, Novelty, OH 44072, and Auburn Career Center\*, 8140 Auburn Rd., Concord Twp., Ohio 44077.

Fixed Payment Services

| Description of Services         | Annual Cost        |
|---------------------------------|--------------------|
| Snow Removal                    |                    |
| Salting                         |                    |
| <b>Annual Maintenance Price</b> | <b>\$17,405.65</b> |

## Services

### Driveway Markers

Installed by Exscape Designs LLC in the fall and removed in the spring.

### Plowing

**November 1, 2021 thru April 15<sup>th</sup>, 2022**

**SCOPE OF WORK:** All designated service areas will be plowed after snow accumulates to a depth of two (2) inches or greater. All reasonable efforts will be made to have your service completed up to two times in 24 hours with the first by 7:00 am and last by 7:00 pm depending on when the snow starts and stops accumulating. Shoveling of snow and/or relocating piles of snow is excluded, however can be provided at an additional cost if not covered inside of the original snow removal agreement.

**This service is limited to 20 occurrences for the season specified by the above dates. Once this number of occurrences is exceeded you will be invoiced \$350 per occurrence.**

**De-icing Product:** Due to the seasonality of snow related services, Exscape Designs reserves the right to pass any costs exceeding 5% of estimated costs to the purchaser.

**Service Calls:** All efforts will be made to clear all agreed upon areas of service, if there is an obstruction that prevents us from clearing, and results in a return visit an additional charge will be assessed.

**INSURANCE:** Exscape Designs LLC maintains commercial general liability, workers compensation and automotive coverage in connection with the services provided herein.

**DAMAGE AND LIMITS OF LIABILITY:** All reasonable care will be taken to avoid damage of any kind during the course of this work. Any damage that may occur to the paved surface or items left on or contained within the paved surface, including the displacement of gravel is considered incidental to the work performed and will not be restored. **Damage to lawn or adjacent landscape will be restored at no charge if you are under contract for Landscape Management services with Exscape Designs LLC for the upcoming season.**

**DRIVEWAY MARKERS:** Installed by Exscape Designs LLC in the fall and removed in the spring.

**CONTRACT RENEWAL:** This contract will **automatically renew itself** for the next winter unless either party issues a written cancellation or notice of change prior to October 1st of the next season.

**PAYMENT:** Invoices are due upon receipt. A service charge of one and one-half percent will be added to all balances not paid within thirty days of invoice date. In addition to all service charges, there will also be paid the cost of collection. If paying by credit card, there will be a three percent (3%) service fee.

### Salting

**Salting of parking lots only. This service is limited to 25 occurrences for the season specified by the above dates. Once this number of occurrences is exceeded you will be invoiced \$375 per occurrence.**

# Payment Schedule

| Schedule | Price              | Sales Tax     | Total Price        |
|----------|--------------------|---------------|--------------------|
| November | \$3,481.13         | \$0.00        | \$3,481.13         |
| December | \$3,481.13         | \$0.00        | \$3,481.13         |
| January  | \$3,481.13         | \$0.00        | \$3,481.13         |
| February | \$3,481.13         | \$0.00        | \$3,481.13         |
| March    | \$3,481.13         | \$0.00        | \$3,481.13         |
| April    | \$0.00             | \$0.00        | \$0.00             |
|          | <b>\$17,405.65</b> | <b>\$0.00</b> | <b>\$17,405.65</b> |

By \_\_\_\_\_  
Chase Thompson

Date 10/1/2021  
Exscape Designs LLC

By \_\_\_\_\_

Date \_\_\_\_\_  
Auburn Career Center

## Exscape Designs Landscape Management and Snow Removal Terms and Conditions

- 1. Proposal and Acceptance.** This Landscape Maintenance Proposal (the "Proposal") incorporates and includes these Terms and Conditions. Client has read and understood each of these documents and has had an opportunity to ask questions, and each of his questions has been answered to Client's satisfaction. The Proposal will terminate unless executed by the Client within 30 days after the date of the Proposal, unless earlier cancelled by Exscape. If the Client executes the Proposal and returns it to Exscape, the Proposal, including the Terms and Conditions shall constitute the entire agreement (the "Agreement") between the parties regarding the contemplated services.
- 2. Services.** Exscape shall provide the services identified in the Proposal (the "Services") on an ongoing basis according to its Service Calendar and on such days as determined solely by Exscape and weather permitting. The Services are here wise clearly agreed to, the rate will be at the then company standard rate to perform the work in addition to the retail cost of supplies plus 25%.
- 3. Price.** Exscape shall charge for the Services at the monthly rate quoted in the Proposal (the "Rate"). Except as provided herein, the Rate will not change during the first year. Thereafter, Exscape may increase or decrease the Rate by providing thirty days written notice to Client, and each such change shall remain effective for at least one year. Notwithstanding the foregoing, Exscape may increase the Rate without warning in the event of (a) any change to the Client's property, (b) an increase in the cost of supplies and material (including fuel) of more than 15% from previous calendar year's average, or (c) any other reason beyond the control of Exscape causing it to expend more time to provide the Services. For items and services agreed to verbally, unless it is described in greater detail on the within the Proposal which has been provided to the Client with the Proposal. Exscape will make available a copy of the Service Calendar upon request.
- 4. Term.** This Agreement shall continue until cancelled. The Rate is calculated to compensate Exscape in full for the Services over the course of an entire year. However, because of the seasonal nature of the Services, more Services may be required at certain times of the year than at others. UPON CANCELLATION, CLIENT SHALL BE REQUIRED TO PAY FOR THE ACTUAL WORK PERFORMED THROUGH THE DATE OF CANCELLATION, WHICH MAY EXCEED THE MONTHLY RATE. The Client shall pay for the work already performed at an amount prescribed by written quote or, if no written quote exists, at Exscape's standard hourly rates at the time the work was performed.
- 5. Cancellation.** Either party may cancel the Agreement or any of the Services upon thirty days written notice, or earlier if both party's consent. Any credits or discounts given to the Client shall be repaid to Exscape if Client cancels the Agreement within the first year.
- 6. Additional Services.** There shall be no amendments, additions, deletions, or modifications to the Agreement or the Services without a written change order signed by both parties. Client shall not retain any employee of Exscape to perform services other than as required by this Agreement without the specific written approval of Exscape.
- 7. Billing.** Exscape shall bill Client monthly, and the amount billed shall be due upon receipt of the invoice date. Exscape shall charge Client \$50 for any check returned for insufficient funds. Late payments will be subject to a finance charge at the periodic rate of 1.5% per month (which is an annual rate of 18%) In addition, late payment shall constitute a breach of this Agreement and entitle Exscape to immediately terminate this Agreement. Client agrees to indemnify and hold harmless Exscape from and against all claims, damages, losses, and expenses arising out of or resulting from such termination. No payments shall be made to any Exscape employee other than through official invoices.
- 8. Collection Fees.** If any collection service, legal action or other proceeding is necessary to collect past due amounts, customer agrees to be responsible for all fees associated with the collection of the delinquent amount, including but not limited to: service fees, warrant fees, filing fees and reasonable collection/legal fees in the amount of 25%. "Exscape" reserves the right to collect from customer interest at the rate of 1.5% per month (APR 18%) on any past due amount.
- 9. Limitation of Liability.** Exscape's liability hereunder, or arising from the work contemplated by this Agreement, shall not exceed the compensation paid to Exscape under this Agreement. Exscape shall not be liable for (a) lost profits or other indirect damages, (b) damage to property which results, in whole or in part, from a lack of proper maintenance, deterioration of materials, improper initial workmanship, or any other cause beyond Exscape's control, or (c) any injury to person or property alleged to have arisen from the Services if the Services were performed properly.
- 10. Damage.** Except as otherwise provided herein, and subject to the following conditions, Exscape will repair or

replace any damage to Client's property wholly caused by Exscape. Exscape shall not be responsible for damage to (a) items not installed to, and/or that no longer meet, applicable specifications, regulations, ordinances or building codes, (b) items less than 4 inches below ground level, (c) exposed or above-ground wiring, (d) anything not performing as intended, or (e) aged or poorly constructed driveways, Belgium block, walkways, retaining walls and similar items. Exscape shall have no liability for (a) damage caused by disease or insects, (b) growth of weeds or moss, (c) death or decline of plants or Trees as a result of the Services, or (d) disturbance of bulbs, ground cover, perennials, annuals and other installed items.

11. Opportunity to Repair. Exscape shall have no liability for any damage to Client's property unless (a) the Client gives Exscape notice of the damage within three (3) business days of its occurrence, and (b) the Client affords Exscape a reasonable opportunity to repair or replace the damaged item. In all cases, Exscape shall be entitled to retain its own contractors to perform the work, and shall have the option of paying to Client the actual value of the item, which may or may not be equal to its replacement cost. Exscape will not be liable for any indirect or consequential damage. In the event, that Exscape is not wholly responsible for damage to Client's property, Exscape will pay a percentage of the cost of repair or replacement equal to the percentage of its fault. Regardless of any damage, or other obligation of Exscape, Client shall not be entitled to withhold any payment due to Exscape hereunder, and Exscape shall have no obligation to Client for any damage unless Client's account is in good standing.

12. Pets and Obstacles. Client must maintain Client's property clear of pets and obstacles, such as toys, dog items, etc. Exscape may impose extra charges without warning if it is required to move or remove obstacles or secure pets. Exscape shall not be responsible for any damage to items which must be moved to perform the Services or for the release of any pets left on Client's property. If pets are present, Exscape shall have the option not to perform the Services until the next scheduled Service date and Client shall remain obligated to pay the Rate.

13. Disclaimer. Exscape will perform the Services properly. However, Exscape makes no warranty or guarantee regarding (a) new seed germination, (b) the growth or development of any vegetation. Unless clearly stated otherwise, all work described as "Drainage" is intended to help relieve specific drainage problems or assist in improving standing water concerns and is not intended to entirely eliminate drainage concerns.

14. Arbitration. Exscape shall, in its sole discretion, have the right to require that all claims, disputes, or controversies arising out of, or in relation to the Services or the interpretation, application, or enforcement of this Agreement shall be decided through arbitration, as adopted and described by the then most current rules of the American Arbitration Association.

15. Supplies and Materials. Exscape may deliver to Client's property more materials than necessary to complete the Services. Any unused materials and supplies remain the property of Exscape and may be purchased by client.

16. Signs and Photographs. Exscape may post temporary signs of a reasonable size and description on the Client's property, and shall have the right to take and use photographs of any completed project for marketing purposes without any additional consent or permission by Client (provided Exscape shall not disclose the Client's address in such marketing material).

17. Force Majeure. Exscape shall not be liable for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to weather, labor shortages, fuel shortages, acts of God, government restrictions (including the denial or cancellation of any necessary permit or approval), wars, insurrections and/or any other cause beyond Exscape reasonable control.

18. Miscellaneous. This Agreement shall be governed by the laws of the State of Ohio, and any action arising under this Agreement shall be brought in Ohio. In the event any provision of this Agreement shall be held invalid or unenforceable, the other provisions of this Agreement shall remain valid and binding. The failure of either party to enforce any right under this Agreement shall not constitute a waiver of that right. Nothing in this Agreement shall create a contractual relationship for the benefit of any third party. A copy of this Agreement, including a copy transmitted via facsimile or email, executed by the parties, shall be binding as if it were an original.

**Auburn  
Career Center**



*Attachment Item #19*

*Approve Revisions of the  
American Recovery  
Act/Health and Local  
Safety Plan*





# HEALTH AND LOCAL SAFETY PLAN

American Rescue Plan

2021-2022

Effective Date: June 30, 2021

## Safe Return to School

The Auburn Career Center will continue to seek to provide in-person instruction for the 2021-2022 school year. We believe that in-person instruction for Career & Technical Education is critical to student achievement. We continue to monitor input from the CDC, Ohio Department of Health and local Health Departments to inform decisions. We encourage students, staff and visitors to wear a mask while in the school buildings. This document applies to High School and Adult programming.

## Personal Safety

All students and staff are encouraged to continue to do self-health checks each morning prior to the school day. Do not come to school if you are sick. If you test positive for COVID-19 you must follow current notification protocols, including calling the Auburn Attendance Office at 440.358.8023.

Lake County General Health District and The Auburn Career Center rely on both parents and students taking personal responsibility for disclosing illness, quarantining/isolation as necessary, and notifying appropriate persons regarding symptoms that might arise.

## Masks/Personal Protection Equipment (PPE)

- Staff, students and visitors have the option to wear masks.
- Industry standards for masking or PPE will be followed during lab settings.
- 3 ft. distancing will be followed at all times including a minimum of 3ft. between desks. Masks will be available in classrooms and throughout the building.

### Hand Washing/Sanitization

- Staff and students continue to be encouraged to wash hands upon entering the classroom.
- Hand sanitizer and sanitizing wipes will continue to be available at school entrances, classrooms, and throughout the building.

### Water Fountains

- Water fountains have water bottle filling stations.
- Staff and Students are encouraged to bring water bottles.

### Disinfecting/Cleaning

- The district will provide a sanitizing team to clean high touch areas daily.
- Sanitizing spray will be used for classrooms and large areas daily.
- Clorox Total 360 Electrostatic Sprayers will be used routinely in all areas of the building.

### Classroom and Lab Guidance

- Close Contact In The School Setting – having been closer than 6 feet, for at least 10 minutes total time within a 24-hour period.
- Recommendations to Quarantine/Isolate – Isolation Protocol (Symptomatic or a positive test)  
If a student experiencing symptoms that could be due to a COVID-19 infection, the student should stay home from school and seek medical attention for possible COVID-19 testing and directions for care.

If a student has tested positive for COVID-19 and is having symptoms, the student should stay isolated from others for 10 days following onset of symptoms. If the student is asymptomatic but has tested positive, the student should stay isolated from others for 10 days following the date of the test.

If a student has been in close contact with someone who has COVID-19 and then tests positive, they should follow isolation protocol.

If a student, who is asymptomatic AND has not been a close contact, tests positive with an at home rapid test that does not come with a telehealth visit, we recommend reaching out to your doctor or other test providers to get an additional test prior to returning to school.

If a student is notified that they have been in close contact with a person who tested positive for COVID-19 virus, they can continue to attend school if they are closely monitoring for symptoms and convert to isolation protocol if they start to experience any symptoms and are vigilant about mask wearing for the 14 day following exposure.

- Lab Settings – When students are in the lab space for any type of instruction, 6ft of social distancing will be maintained.

- Industry Standard – If the industry that the program training students to work in; requires a mask, then the students must wear masks when in the lab settings at Auburn Career Center.
- Lake County General Health District and The Auburn Career Center rely on both parents and students taking personal responsibility for disclosing illness, quarantining/isolation as necessary, and notifying appropriate persons regarding symptoms that might arise.

### Outdoor Classroom, Labs and Other Gathering Spaces

- Auburn Career Center allows programs, to conduct instruction in designated outside spaces. Multiple locations have been established.
- No gathering of two or more classes unless the social distancing plan is approved by an administrator 3 school days or more prior to the activity.
- Group gatherings for school clubs are permitted with a 6ft. social distancing in designated locations.
- Students and staff must wear a mask when riding in a bus for any school activity.

### Social Distancing

- While indoors, all students and staff will continue to maintain at least 3 feet of physical space.

### Cafeteria

- All food safety protocols remain enforced by the Food Service Department.
- Breakfast will be served in the cafeteria and PC 1A & 1B, depending on the program.
- Lunch will be served in the cafeteria and in adjacent classroom.
- Shields and touchless payment systems are installed.
- The rules for In the Classroom Setting for quarantine do apply.

### Ventilation

- Fresh air flow system in Cafeteria will be increased during lunch hours.
- Ventilation and control systems throughout the District are updated.
- New windows that open for fresh air access have been installed throughout the building.

### Drop Off & Pick Up

- All buses will load and unload at the main entrance and at the Horticulture building.
- Students will enter the building through either doors 3, 33 or 36, depending on the program.
- Students will be permitted to enter the main hallway after 8:00 am and 10:58 am.

**\*\* Auburn Career Center Board recognizes that this is a fluid document and may modify these protocols as information is made available. The Auburn Career Center Board authorizes the Superintendent to modify and implement, including a blended learning model as needed, any changes immediately to this document based on the best information available. \*\***

**Auburn  
Career Center**



*Attachment Item #20B*

*Consent Agenda:  
Career & Technical  
Education Program  
Agreement*

## **CAREER AND TECHNICAL EDUCATION PROGRAM AGREEMENT**

This *Career and Technical Education Program Agreement* (“Agreement”) is entered into between the Auburn Vocational School District Board of Education (“Auburn Career Center”) and **Euclid City School District Board of Education** (“Affiliate School District”) (collectively, “Parties”) in order to establish a career and technical education program known as the **Euclid High School EMT-B/Fire 1 and 2 Program** that is developed in coordination with the Auburn Career Center and operated by the Affiliate School District (“Career Technical Program”). The Auburn Career Center and Affiliate School District agree to the following conditions.

### **1. GOALS**

The goal of this Agreement is for the Affiliate School District to leverage the knowledge, connections, and resources of the Auburn Career Center to establish a successful career and technical education program that is operated by the Affiliate School District. While the Affiliate School District will operate the Career and Technical Program, the Auburn Career Center will coordinate with the Affiliate School District in developing a course of study and provide career and technical supervision and administrative oversight with respect to the Career Technical Program. In addition, the Auburn Career Center will, whenever possible, provide the Affiliate School District with access to its established network of career and technical resources and business partnerships – with the intent that the Affiliate School District will establish a more effective Career Technical Program than the Affiliate School District could develop independent of the Auburn Career Center.

### **2. PROGRAM**

- A. The Affiliate School District shall develop a course of study for the Career Technical Program, in coordination with the Auburn Career Center, that meets or exceeds Ohio Department of Education (“ODE”) career and technical education standards for career technical education as may be amended from time to time.
- B. A Euclid High School Administrator shall be an active member of the Auburn Career Center Public Safety Advisory Council.
- C. The Affiliate School District shall operate the Career Technical Program utilizing a course of study that is developed in coordination with the Auburn Career Center Public Safety Advisory Council and upon the final approval of the Auburn Career Center Director of Public Safety. The Career Technical Program shall be available to students who are both enrolled in the Affiliate School District/**Lakeshore Compact** and eligible pursuant to the applicable program standards. The Career Technical Program shall be taught by qualified instructors with appropriate career technical education licensure that are employed and/or provided by the Affiliate School District (e.g., lectures) and Auburn Career Center (e.g., labs). All instructors must meet all Auburn Career Center Public Safety Instructor Staff Requirements.

*Career and Technical Education Program Agreement - **Euclid High School EMT-B/ Fire 1 and 2 Program***

- D. The Auburn Career Center shall provide career technical supervision and administrative oversight with respect to the Career Technical Program. However, the Affiliate School District shall provide both the on-site and day-to-day monitoring and supervision of the Career Technical Program through appropriate administrative employees.
- E. The Affiliate School District shall develop and implement a viable Business and Industry Advisory Committee which complies with ODE quality program standards as may be amended from time to time.
- F. When applicable, job internships and job shadowing opportunities will be established for students enrolled in the Career Technical Program. The Auburn Career Center will assist the Affiliate School District in developing internships and shadowing opportunities for the Career Technical Program. However, the Affiliate School District shall be solely responsible for implementing and operating any internships and job shadowing programs.
- G. The Career Technical Program shall include Career Technical Student Organizations (“CTSOs”) which are provided by the Affiliate School District as co-curricular activities that are aligned with the Career Technical Program. The activities of the CTSOs shall be designed to support instructional objectives and the attainment of academic and career and technical competencies. Students enrolled in the Career Technical Program shall be required to participate in the CTSOs. A CTSO frequently involves fundraising to support expenses when CTSOs are participating in competitive events or supporting community-based initiatives. The Affiliate School District shall manage the funds associated with the CTSOs. The officers, members, employees, agents, and representatives of the Affiliate School District shall strictly comply with any and all financial controls, as may be amended from time to time, established by the Affiliate School District with respect to the collection, maintenance, and disbursement of CTSO funds.
- H. Agreements with respect to College Credit Plus and all other post-secondary credit transfer agreements shall be the responsibility of the Affiliate School District and the partnering postsecondary institution. When applicable, the Auburn Career Center will assist in this process.
- I. The Affiliate School District shall develop and administer assessment plans for the Career Technical Program. The assessment plans shall incorporate state, industry, and licensing standards. The Auburn Career Center shall assist in the process of developing assessment plans. However, the ultimate responsibility for developing and administering assessment plans shall reside with the Affiliate School District.

- J. When available, the Affiliate School District shall provide opportunities for students enrolled in the Career Technical Program to obtain appropriate industry accreditation and/or opportunities to earn industry-recognized credentials.

**3. CAREER TECHNICAL PROGRAM RECORDS AND REPORTS**

- A. The Affiliate School District shall meet all ODE data reporting timelines and ODE data reporting quality standards.
- B. The determination of student residency and the recording of student attendance records is the sole responsibility of the Affiliate School District. Student residency and attendance records shall be shared with the Auburn Career Center upon request. In addition to student residency and attendance records, the Affiliate School District shall provide records related to the Career Technical Program upon the request of the Auburn Career Center. Such records shall include, but are in no way limited to, student passage rates; end of course exams; industry credentials; and post-program placement data.

**4. CAREER TECHNICAL PROGRAM STAFF**

- A. For those individuals employed by the Affiliate School District under this Agreement, the Affiliate School District shall employ qualified Career Technical Education licensed instructors for the Career Technical Program that meet or exceed ODE standards for career technical program funding requirements. All instructors employed by the Affiliate School District with respect to the Career Technical Program, or otherwise, shall remain employees of the Affiliate School District. The Affiliate School District shall assume all costs associated with the instructors including, but not limited to salary; retirement; health care benefits; Medicare; mileage; professional meeting expenses; membership dues; Worker's Compensation benefits; and any other expenses and/or benefits with respect to such employees.
- B. For those individuals employed by the Affiliate School District under this Agreement, the ultimate selection of the instructors for the Career Technical Program shall be the decision of the Affiliate School District. However, the Auburn Career Center may screen and recommend candidates and may be part of the interview and selection process.
- C. For those individuals employed by the Affiliate School District under this Agreement, formal observations and evaluations of the instructors in the Career Technical Program shall be completed by the Affiliate School District.
- D. For those individuals employed by the Affiliate School District under this Agreement, when necessary, the Affiliate School District shall provide substitute



teachers for the Career Technical Program. All substitute teachers provided by the Affiliate School District with respect to the Career Technical Program, or otherwise, shall remain employees of the Affiliate School District or a third-party contractor. The Affiliate School District shall assume all costs associated with the substitute teachers including, but not limited to, salary; retirement; health care benefits; Medicare; mileage; professional meeting expenses; membership dues; worker's compensation; and any other expenses and/or benefits with respect to such employees.

5. **EQUIPMENT**

[INTENTIONALLY LEFT BLANK]

6. **FACILITIES**

[INTENTIONALLY LEFT BLANK]

7. **STUDENTS**

- A. Only students enrolled in the Affiliate School District/**Lakeshore Compact** may participate in the Career Technical Program.
- B. The Affiliate School District shall identify and enroll the appropriate number of students into the Career Technical Program in order to ensure necessary funding for the Career Technical Program.
- C. Students enrolled in the Career Technical Program shall abide by all codes, handbooks, policies, administrative guidelines, and other rules and regulations as may be amended from time to time established by the Affiliate School District regarding the conduct of students. The Affiliate School District shall be solely responsible for the discipline and conduct of students enrolled in the Career Technical Program.

8. **FUNDING**

While the Auburn Career Center will provide career and technical supervision and administrative oversight with respect to the Career Technical Program, funding for the Career Technical Program shall be the sole responsibility of the Affiliate School District. The Auburn Career Center shall not be financially responsible for the Career Technical Program in any way.

9. **CONTINUOUS MONITORING OF THE CAREER TECHNICAL PROGRAM**

- A. The Auburn Career Center will continuously monitor and evaluate the Career Technical Program including, but not limited to, monitoring and evaluating the instructional delivery; instructional management; curriculum; and availability of resources with respect to the Career Technical Program. The evaluation of the Career Technical Program shall conform to ODE quality program standards as may be amended from time to time, the Ohio Department of Public Safety guidelines as may be amended from time to time, and the Auburn Career Center curriculum review process as may be amended from time to time.
- B. In the event that there are concerns by the Auburn Career Center regarding the Career Technical Program, the Auburn Career Center may issue written notification to the Affiliate School District regarding that concern.
- C. Within thirty (30) days of the Auburn Career Center issuing written notification to the Affiliate School District of the concerns of the Auburn Career Center with respect to the Career Technical Program, the Auburn Career Center Superintendent or designee and Affiliate School District Superintendent or designee shall mutually develop an acceptable plan of action to address the concerns.

10. **DURATION, COMPENSATION, AND TERMINATION**

- A. **Duration:** This Agreement shall remain in effect for a term of one (1) school year – i.e., from **July 1, 2022**, until **June 30, 2023** – upon which time this Agreement shall terminate automatically.
- B. **Compensation**
  - 1. In addition to the compensation set forth in this Agreement, the Affiliate School District agrees to pay the Auburn Career Center the following for the **EMT-B program** on or before **August 31, 2022**:
    - a. A flat fee of Sixteen Thousand Five Hundred Dollars and Zero Cents (\$16,500.00) for the enrollment of more than zero (0) and less than eleven (11) students from the Affiliate School District/**Lakeshore Compact**. For example, if there is one (1) student enrolled from the Affiliate School District/**Lakeshore Compact**, the Affiliate School District shall pay the Auburn Career Center a total flat fee in the amount Sixteen Thousand Five Hundred Dollars and Zero Cents (\$16,500.00).

- b. One Thousand Five Hundred Dollars and Zero Cents (\$1,500.00) per student provided there is a minimum of eleven (11) students and no more than twenty (20) students enrolled from the Affiliate School District/**Lakeshore Compact**. For example, if there are eighteen (18) students enrolled from the Affiliate School District/**Lakeshore Compact**, the Affiliate School District shall pay the Auburn Career Center the total of amount Twenty-Seven Thousand Dollars and Zero Cents (\$27,000.00).
  - c. No more than twenty (20) students can be enrolled in this program.
2. In addition to the compensation set forth in this Agreement, the Affiliate School District agrees to pay the Auburn Career Center the following for the **Fire 1 and 2 program** on or before **August 31, 2022**:
- a. A flat fee of Forty-Four Thousand Dollars and Zero Cents (\$44,000.00) for the enrollment of more than zero (0) and less than eleven (11) students from the Affiliate School District/**Lakeshore Compact**. For example, if there is one (1) student enrolled from the Affiliate School District/**Lakeshore Compact**, the Affiliate School District shall pay the Auburn Career Center a total flat fee in the amount Forty-Four Thousand Dollars and Zero Cents (\$44,000.00).
  - b. Four Thousand Dollars and Zero Cents (\$4,000.00) per student provided there is a minimum of eleven (11) students and no more than fourteen (14) students enrolled from the Affiliate School District/**Lakeshore Compact**. For example, if there are fourteen (14) students enrolled from the Affiliate School District/**Lakeshore Compact**, the Affiliate School District shall pay the Auburn Career Center the total of amount Fifty-Six Thousand Dollars and Zero Cents (\$56,000.00).
  - c. Three Thousand Eight Hundred Dollars and Zero Cents (\$3,800.00) per student provided there is a minimum of fifteen (15) students and no more than twenty (20) students enrolled from the Affiliate School District/**Lakeshore Compact**. For example, if there are eighteen (18) students enrolled from the Affiliate School District/**Lakeshore Compact**, the Affiliate School District shall pay the Auburn Career Center the total of amount Sixty-Eight Thousand Four Hundred Dollars and Zero Cents (\$68,400.00).
  - d. No more than twenty (20) students can be enrolled in this program.

2. In addition to the compensation set forth in this Agreement, the Affiliate School District agrees to reimburse the Auburn Career Center for items incidental to the performance of the services set forth in this Agreement, such as photocopying, messengers, travel expenses at IRS rates, postage, and specialized computer applications. The Affiliate School District agrees to remit payment to the Auburn Career Center within thirty (30) days of receiving an invoice. Any invoices that remain unpaid beyond ninety (90) days from the date of billing shall incur a ten (10) percent (10%) late fee.

C. **Termination:** This Agreement shall terminate prior to **June 30, 2023**, should any of the following events occur:

1) **Written Notice of Termination:** The Auburn Career Center may terminate this Agreement, for any reason, by delivering written notice of termination. If the Auburn Career Center delivers written notice of termination, then the Agreement shall terminate within thirty (30) days of the date on which the written notice of termination is delivered.

2) **Mutual Agreement of the Parties:** The Parties may terminate this Agreement by mutual agreement. If the Parties mutually agree to terminate this Agreement, then this Agreement shall terminate on the date agreed to by the Parties.

3) **Material Breach:** This Agreement shall terminate upon material breach of the Agreement including, but not limited to, the failure of the Affiliate School District to meet ODE data reporting timelines and ODE data reporting quality standards.

## 11. **CRIMINAL RECORDS CHECKS ON EMPLOYEES**

The Affiliate School District shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319 as may be amended from time to time, are adhered to and satisfied.

## 12. **CONFIDENTIALITY/EDUCATION AND STUDENT RECORDS**

A. The Parties acknowledge that, in the course of performing their obligations under this Agreement, they may obtain certain confidential and proprietary information about the other party, including student personally identifiable information which is designated as confidential under the Family Educational Rights and Privacy Act and Ohio law ("Confidential Information"). See 20 U.S.C. § 1232g; 34 C.F.R. § 99.30; R.C. 3319.321. The Parties agree that they will only use the Confidential Information in the performance of their obligations under this Agreement and that

they will not, at any time during or following the term of this Agreement, divulge, disclose, redisclose, or communicate any Confidential Information to any other person, firm, corporation, or organization or otherwise use the Confidential Information for any purpose whatsoever without the prior written consent of the disclosing party.

- B. Confidential Information does not include information which is: (a) in the public domain other than by a breach of Paragraph 12(A) of this Agreement, (b) rightfully received from a third party without any obligation of confidentiality, (c) rightfully known to the recipient without any limitation on use or disclosure prior to its receipt from the disclosing party, (d) independently developed by the recipient, or (e) disclosed pursuant to the order or requirement of a court, administrative agency or other government body.

### 13. **RELATIONSHIP BETWEEN THE PARTIES**

- A. **Separate Entities:** At all times, the relationship of the Parties shall be as separate entities.
- B. **Not a Joint Venture:** Nothing contained in this Agreement shall be deemed to be interpreted as a partnership or joint venture or any other arrangement whereby one of the Parties is authorized to act as an agent for the other.
- C. **Employees:** Employees of the Parties shall remain employees of their respective employers and such employers shall have supervisory and all other responsibility for their respective employees.
- D. **Liability:** Each party is liable for the conduct of its own employees, as well as for conduct done at the direction of its own employees.

### 14. **NO THIRD-PARTY BENEFICIARY**

This Agreement is only for the benefit of the Parties as political subdivisions and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have a right of action or obtain any right to benefits or positions of any kind for any reason whatsoever.

### 15. **ASSIGNMENT**

The Parties shall not assign or otherwise transfer any of their interests, rights, or obligations in or under this Agreement without the prior written consent of the other party.

**16. NOTICES**

- A. **Notices:** All notices, requests, demands, and other communications required or permitted to be given under this Agreement shall be in writing and mailed postage prepaid by certified or registered mail to the appropriate address indicated below.

Affiliate School District: **Euclid City School District**  
c/o Board President and Treasurer  
**22800 Fox Avenue**  
**Euclid, Ohio 44123**

Auburn Career Center: Auburn Vocational School District  
c/o Board President and Treasurer  
8221 Auburn Road  
Concord, Ohio 44077

- B. **Delivery:** All notices, requests, demands, and other communications shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the party at the address set forth above, or to such changed address as a party may have fixed by notice to the other party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

**17. FORCE MAJEURE**

No party shall be deemed to be in breach or default of any provision of this Agreement by reason of a delay or failure in performance due to acts of God, acts of governments, wars, riots, strikes, accidents in transportation, or other causes beyond the control of the Parties.

**18. AMENDMENT**

No modification, waiver, mutual termination, or amendment of this Agreement is effective unless made in writing and approved by the respective boards.

**19. GOVERNING LAW**

This Agreement shall be governed by and construed under the laws of the State of Ohio. Venue for any action regarding this Agreement shall be any court of competent jurisdiction located in Lake County, Ohio.

20. **INSURANCE/RESPONSIBILITY**

- A. **Limitation of Liability:** Each party shall only be responsible for the payment of claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of their respective employees or agents in connection with the performance of the services for which they may be held liable under applicable law.
- B. **Insurance and Attorney Fees:** Each party shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Agreement. In the event that a lawsuit is brought against a party as a result of any provision of this Agreement, each party shall be responsible for its own attorney fees and costs associated with such litigation.
- C. **Immunity:** Nothing contained in this Agreement is intended to nullify, override, or otherwise limit either party's immunities under Chapter 2744 of the Ohio Revised Code or any other limitations on liability provided under applicable law.

21. **ENTIRE AGREEMENT**

This Agreement constitutes the complete and exclusive Agreement between the Parties. No other promises or agreements of any kind have been made to cause the Parties to execute this Agreement.

22. **EXECUTION IN COUNTERPARTS**





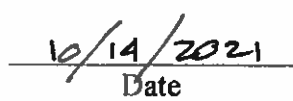

This Agreement may be executed in counterparts, each of which shall be deemed an original and both of which together shall constitute one Agreement. True and correct copies, including facsimile, electronic, or PDF copies of signed counterparts, may be used in place of originals for any purpose and shall have the same force and effect as an original.

*[Signature Page to Follow]*

**R.C. 5705.41 AND R.C. 5705.412 CERTIFICATE**

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

**FOR EUCLID CITY SCHOOL DISTRICT BOARD OF EDUCATION:**

|   |  |   |
|---|--|---|
| <br>_____<br>Treasurer | <br>_____<br>Superintendent | <br>_____<br>Board President |
| <br>_____<br>Date      | <br>_____<br>Date           | <br>_____<br>Date            |

**FOR AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:**

|                    |                         |                          |
|--------------------|-------------------------|--------------------------|
| _____<br>Treasurer | _____<br>Superintendent | _____<br>Board President |
| _____<br>Date      | _____<br>Date           | _____<br>Date            |



**FOR EUCLID CITY SCHOOL DISTRICT BOARD OF EDUCATION:**

Donna M. Sudar (DONNA SUDAR)  
Board President (In Official Capacity Only)

Chris Papadopoulos (CHRIS PAPAIOANNOU)  
Superintendent (In Official Capacity Only)

Steve Vasek (STEVE VASEK)  
Treasurer (In Official Capacity Only)

Authorized Pursuant to Board Resolution No. \_\_\_\_\_

\*This Agreement has no legal effect absent Board approval.

**AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:**

\_\_\_\_\_  
Erik L. Walter, Board President (In Official Capacity Only)

\_\_\_\_\_  
Brian Bontempo, Superintendent (In Official Capacity Only)

\_\_\_\_\_  
Sherry Williamson, Treasurer (In Official Capacity Only)

Authorized Pursuant to Board Resolution No. \_\_\_\_\_

\*This Agreement has no legal effect absent Board approval.

*[Treasurer Certificates to Follow]*